



TORQUAY BOYS' GRAMMAR SCHOOL SIXTH FORM ADMISSIONS AND TRANSITION POLICY 2020

(Admissions refers to external students wishing to join the school. Transition refers to internal students wishing to progress from year 11 into the Sixth Form. The application form is the same for both situations.)

Applications for the Sixth Form are welcomed from all students who would benefit from the post-16 curriculum that is offered at Torquay Boys' Grammar School subject to the following conditions being met:

- That the applicant is under 19 years of age at the start of his/her programme of study.
- That the applicant has right of abode in the United Kingdom.
- That the applicant meets the academic admissions criteria (see Academic Admissions Criteria).
- That acceptance of an applicant would not exceed the student admission number (see Oversubscription below).
- That any applicant for the A level curriculum is male or transgender male.
- That acceptance of a female applicant for the International Baccalaureate curriculum would not exceed the maximum female students number (see Oversubscription below), as defined by the school's constitution.
- That the applicant plans and undertakes a programme of courses with at least 540 guided learning hours.

Applications are invited for places in Years 12 & 13. A student in Year 12 is defined as one who is following the first year of the GCE A Level specifications or the International Baccalaureate in a majority of his/her timetabled lessons. A student in Year 13 is defined as one who is following the second year of GCE A Level specifications or the International Baccalaureate for the first time in a majority of his/her timetabled lessons. It is important that prospective Sixth Form students complete an application form and meet the following admissions deadlines. A late application would be considered after timely applications and options may have been filled already.

- **For Year 12 students the deadline for application forms to be received by the school is Friday 24th January 2020.**
- **For new Year 13 students the deadline is 1st September 2020.**

Students will be made offers no later than 30 days after the application deadlines.

The Sixth Form timetable is designed to accommodate the greatest number of chosen combinations but we cannot guarantee that every combination will be possible, so some students may be asked to re-opt. In such cases their new option(s) will be considered as though they had made them at the time that their application was submitted and in the same order of preference as the original option(s).

New year 13 students wishing to join the school may continue A Level courses, if they qualify for a place and the chosen course(s) can be fully accommodated within their Year 13 timetable. To qualify for a place, they must meet the relevant Academic Admissions Criteria for Year 12 and their application must not exceed the maximum class size number.

Academic Admissions Criteria

All students must meet the general academic admissions criteria to be eligible for a place in the Sixth Form.

Eligible students must also meet specific academic criteria for individual courses, as detailed in the Sixth Form Prospectus. The number of places on any course will be limited by a maximum class size of 20 students.

For prospective Year 12 students who are undertaking or have previously undertaken GCSE examinations, the general academic admissions criteria are:

- **Obtain a total of 36 points from six full-course GCSE examinations.**
 - **These must include both English Language and Mathematics at level 5 or above and four other subjects.**
- (For students sitting alternative qualifications, their Key stage 4 qualification pass point equivalents will be used)

Prospective students who wish to undertake an A Level course or begin an International Baccalaureate Diploma course in a subject which they have not previously studied at GCSE Level will be deemed to have attained the subject-specific academic admissions criteria if they have passed an equivalent qualification at an equivalent level or pass an internal aptitude test in that subject (this would be sat prior to the end of the current academic year), except when this condition is waived for all such candidates.

If an otherwise successful applicant has not achieved grade 5 or above in GCSE Level English Language and Mathematics (or equivalent) they must be willing to repeat this qualification in order to be accepted. They would be required to resit the relevant subject/s in November of year 12 whilst embarking on their sixth form course.

Oversubscription

If applications exceed either the student admission number or the maximum class size number, or female applicants exceed the maximum female students number, as defined below, oversubscription criteria will be used to differentiate between successful and unsuccessful applications

Each Year Group has a limit of 190 places. This is our student admission number. It is made up of a Published Admission Number of 30 places available to external candidates. The remaining 160 places are reserved for internal students. If any internal students do not take up their places in sixth form, those vacant spaces will be available for additional eligible external candidates.

Of those 190 places, up to 48 places may be taken up by eligible female students. This represents 25% of the student admission number.

Separate processes pertain, depending on whether the student admission number or number the maximum female students number has been exceeded.

Eligible students whose EHCP (Education, Health and Care Plan) names the School will be admitted.

Oversubscription Criteria for notional admission to the Sixth Form

Places are allocated according to the following order of priority:

1. Looked after children or children who have been previously been looked after.
2. Descending rank order according to GCSE points or the equivalent.

In the event of a tie-break then the following will apply:

3. Those living nearest the school when measured by straight line at the time the application was received.
4. Ballot

Oversubscription due to exceeding the maximum female students number (per year group)

In cases of oversubscription female applicants must first be accepted as a member of the separately defined notional female cohort, which is equal in size to the maximum female students number, defined above. This is created by applying the oversubscription criteria above to all female applicants until the maximum size of the cohort has been reached.

If the student admission number is still exceeded, all applicants in the notional female cohort are judged alongside male applicants according to the process defined above.

Oversubscription criteria for individual courses:

The maximum class size number is defined as the maximum number of students in any teaching group which can be accommodated by the class infrastructure and teaching and learning resources without prejudicing the education of all students in that teaching group. For admissions in 2019 this number is 20. If this number is exceeded the following Oversubscription Criteria apply:

Places are allocated according to the following order of priority:

1. Looked after children or children who have been previously been looked after.
2. Date of receipt of application after the deadline.
3. Order of preference on the application form.
4. Ballot.

Appeals

All appeals will be managed by an independent appeals panel. Please contact the school for more details.

Definitions

Children formerly in Care	These children were looked after until they were adopted (see the Adoption and Children Act 2002 section 46) or made the subject of a residence order (see the Children Act 1989 section 8) or a special guardianship order (Children Act section 14A). Please note that under the Adoption and Children Act, adoptions need not have been after 31 December 2005 for this purpose.
Children in Care	These children are looked after by or provided with accommodation in the exercise of its functions (see the Children Act 1989 section 22(1)) by a Local Authority.
Distance measurement	At the time of determination, we measure distances between the centre of the main entrance gate to the School on Shiphay Manor Drive and homes using the Devon GIS mapping system.
Education, Health and Care Plans	An Education, Health and Care Plan is a formal document describing a child's additional needs and how they will be provided for in a school. Under the Children and Families Act 2014 Education, Health and Care Plans will replace Statements of SEN as they are phased out.
Published Admission Number	This is the minimum number of places available at the school for eligible students. In limited circumstances, more will be admitted according to the Secondary Co-ordinated Admissions Scheme. It is calculated taking into account the physical capacity of the school, the level of demand expected from local, in-area children and sensible school organisation.

Contacts and Further Information

The Head of 6th Form
Torquay Boys' Grammar School
Shiphay Manor Drive
Torquay
TQ2 7EL

01803 615501

www.tbgs.co.uk

enquiries@tbgs.torbay.sch.uk



TORQUAY BOYS' GRAMMAR SCHOOL

APPLICATION/TRANSITION FORM FOR ENTRY INTO THE SIXTH FORM

Full Name:		Date of Birth:	
Home Address (including postcode):		Home Telephone No:	
		Student Mobile:	
Student email:			
Current Tutor Group: (Internal applicants)	Nationality:	UK or EU	<input type="checkbox"/>
OR Current School: (External applicants)		Other (Please specify)	<input type="checkbox"/>

Examination Subjects currently being studied or completed:

<i>Subject</i>	<i>Subject</i>	<i>Subject</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

How to complete the rest of this application/transition form

This application form is in two parts:

- Part A (see reverse) is for applicants who wish to study the IB Diploma
- Part B (see reverse) is for applicants who wish to study A Levels
- You may complete both Part A and Part B but please state a preference for one over the other

PLEASE TICK ONE BOX ONLY:

I am applying for IB Diploma only.

OR

I am applying for A Levels only.

OR

I am applying for IB Diploma as first preference and A Levels as second preference.

OR

I am applying for A Levels as first preference and IB Diploma as second preference.

To assist us in advising you about your choices please indicate any career which you may already have in mind:

Part A ~ IB Diploma

Please refer to the prospectus for guidance. IB students must choose one subject from each of groups 1 – 5. In group 6 they can either choose Visual Arts, Music or another option from groups 2 – 4. At least three subjects must be at Higher Level and up to three at Standard Level.

Level	Higher Level	or	Standard
Group One			
Group Two			
Group Three			
Group Four			
Group Five			
Group Six			

There should be 3 ticks in each of the columns above.

- All students will study the Theory of Knowledge, complete an Extended Essay and undertake a Creativity, Action, Service programme

Part B ~ A Levels

As explained in the prospectus, students may opt for:

- 3 A Levels and an Extension option** (*Default option for A level study*)
- 4 A Levels** (*Students can only initially opt for this if they achieved level 7 in all 4 of the chosen subjects in their year 11 Mock examinations – evidence required from external candidates*)
- 4 A Levels and an Extension option** (*Students can only initially opt for this if they achieved level 7 in all 4 of the chosen subjects in their year 11 Mock examinations – evidence required from external candidates*)

Students are advised only to opt for subjects in which they are confident of gaining the relevant GCSE entrance grades. We hope to be able to accommodate all combinations of subjects; however, this may not always be possible. ***If students initially opt for 3 A Levels, they will be allowed to add a 4th A level in September provided they achieve level 7 in all 4 relevant subjects at GCSE.***

PLEASE LIST, **IN ORDER OF PREFERENCE**, THE SUBJECTS YOU WISH TO STUDY.

A LEVELS

Option 1	Option 2	Option 3	OPTION 4

- Further Maths counts as two options
- Please indicate which of the extension options you would prefer (Compulsory if only taking 3 Subjects):
 AS Further Mathematics Extended Project AS Classics
 Duke of Edinburgh AS Music

If we are unable to accommodate your IB Diploma or A-Level choices within the timetable you will be contacted to discuss an alternative.

Signature Date

IMPORTANT: Please return by **24th JANUARY 2020** to Mr Bainbridge, Head of Sixth Form, Torquay Boys' Grammar School, Shiphay Manor Drive, Torquay, Devon TQ2 7EL or via your Form Tutor (internal applicants)