



PROPOSED FEES AND CHARGES

2019/2020

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Building Control Fees and Charges

<http://www.torbay.gov.uk/planning-and-building/building-control/bc-fees/>

Standard application charges for new dwellings and those created by conversion (Houses, flats and maisonettes not exceeding 300m ² in area and 3 storeys in height)	£ Charges 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
1 dwelling	860.00	860.00
2 dwellings	1120.00	1120.00
3 dwellings	1280.00	1280.00
4 dwellings	1440.00	1440.00
5 dwellings	1590.00	1590.00
6 dwellings	1740.00	1740.00

For developments in excess of 6 units, please contact the Building Control Division for details

Standard charges for small domestic buildings, extensions, rooms in the roof, window replacement and electrical installations	£ Charges 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Extension not exceeding 10m ²	450.00	450.00
Exceeding 10m ² but not over 40m ²	690.00	690.00
Exceeding 40m ² but not over 100m ²	950.00	950.00
Any non-exempt Garage/Carport	370.00	370.00
Loft Conversion	660.00	660.00
Renovation of a thermal element to a single dwelling	120.00	120.00
Renovation of a thermal element to any other building	240.00	240.00
Part P electrical installations to a domestic dwelling.	150.00	150.00
Replacement of windows or the installation of solid fuel or oil fired burners	100.00	100.00

(Areas are total floor areas of all storeys measured internally)

Where the total or the aggregation of the floor area of one or more extensions exceeds 100m², the fee is based on cost of works (Table below). Please contact the Building Control Department for details.

Charges for all other building work	£ Charges 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Under £2,000	170.00	170.00
£2,001 – £5,000	330.00	330.00
£5,001 – £10,000	380.00	380.00
£10,001 – £25,000	540.00	540.00
£25,001 – £50,000	690.00	690.00
£50,001 – £100,000	960.00	960.00

For developments in excess of £100,000, please contact the Building Control Division for details

Regularisation Fees Domestic Extensions and Alterations	£ Charges 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Extension not exceeding 10m sq	530.00	530.00
Exceeding 10m sq but not over 40m sq	805.00	805.00
Exceeding 40m sq and over	1110.00	1110.00
Any garage/carport	430.00	430.00
Loft conversion	920.00	920.00
Renovations and re-roofing	160.00	160.00
All other work to controlled fittings	160.00	160.00
Electrical installation	220.00	220.00
Replacement of windows	160.00	160.00

Regularisation Fees The Building or Conversion of New Dwellings	£ Charges 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
1 dwelling	1005.00	1005.00
2 dwellings	1305.00	1305.00
3 dwellings	1515.00	1515.00
4 dwellings	1680.00	1680.00

Regularisation Fees Calculation of Charges for all Other Building Work: Estimated Cost of Work	£ Charges 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Under £2,000	240.00	240.00
£2,001 – £5,000	460.00	460.00
£5,001 – £10,000	530.00	530.00
£10,001 – £25,000	760.00	760.00
£25,001 – £50,000	970.00	970.00
£50,001 – £100,000	1350.00	1350.00

*All Building Control charges, except the Regularisation Charge, are subject to VAT.
The charges above include VAT where appropriate.*

Business Development Fees and Charges

Filming	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Location fee	90.00	95.00
Drone filming administration fee for commercial operators	30.00	32.00
Traffic Management	POA	POA
Filming in Council owned buildings e.g. Oldway, Harbours, Town Hall	POA	POA
Music/Promotional Videos	POA	POA
Film administration fee covering drawing up contracts, location search assist, authorisation of insurance and RA documents, liaison with partner organisations	30.00	32.00
Late Application fees (less than 48 hours notice)	60.00	65.00
Street/highways filming	90.00	95.00

Advertising	£ Current 2018/19	£ Proposed 2019/20 O/S VAT
A2 (per week)	24.00	25.00
GPO round about site (per week)	60.00	65.00
Market Street Torquay (per week)	36.00	40.00
Website advertising (per month)	120.00	125.00

Community Services Fees & Charges

Food, Health & Safety and Public Safety Discretionary Fees

Body alteration registrations	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
http://www.torbay.gov.uk/business/licensing/skin-piercing/		
Tattooing, Electrolysis and Body Piercing (excluding cartridge systems) – Premises	159.00	164.00
Tattooing, Electrolysis and Body Piercing (excluding cartridge systems) – Practitioner	79.00	82.00
Tattooing, Electrolysis and Body Piercing : Amendment to registration	45.00	47.00
Ear piercing using an approved cartridge system – Premises	90.00	93.00
Ear piercing using an approved cartridge system – Practitioner	68.00	71.00
Ear piercing: Amendment to registration	45.00	47.00

Fish Export Certificates	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Export Certificates (fish) – Basic	30.00	30.00
Export Certificates (fish) – Advanced *	60.00	60.00
Export Certificates (fish) – Advanced (where re-issued required due to error caused by business)	30.00	30.00

** If two or more Advanced Certificates are issued on the same day then the second, third, etc, are charged at the basic rate.*

Factual reports to Solicitors following accidents	£ Current 2018/19	£ Proposed 2019/20
Factual report	144.00 +VAT	148.00 + VAT
Photocopying per sheet	1.00	1.10
Photographs	Actual costs	Actual costs

Sports Grounds	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
General or Special Safety Certificate (Sports grounds) - new	587.00	605.00
General or Special Safety Certificate (Sports grounds) – alteration requested by sports grounds	299.00	310.00
Regulated Stand (Sports grounds) - new	319.00	330.00
Regulated Stand (Sports grounds) - alteration requested by sports grounds	159.00	165.00

Licensing Discretionary Fees

Street Trading http://www.torbay.gov.uk/business/licensing/street-and-trading/street-trading/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Annual	908.00	999.00
Seasonal	716.00	788.00
3 months	405.00	445.00
1 month	174.00	190.00
Daily	121.00	133.00
Replacement or amendment	31.00	34.00
Small Traders 0-15		
1-3 days #	273.00	300.00
4-6 days	398.00	438.00
7-9 days	522.00	575.00
10-12 days	648.00	713.00
13-15 days	772.00	849.00
16+ days	896.00	985.00
Medium Traders 16-30		
1-3 days	661.00	727.00
4-6 days	971.00	1,068.00
7-9 days	1283.00	1,411.00
10-12 days	1595.00	1,755.00
13-15 days	1907.00	2,098.00
16+ days	2218.00	2,440.00
High Traders 31+		
1-3 days	1059.00	1,165.00
4-6 days	1558.00	1,714.00
7-9 days	2056.00	2,262.00
10-12 days	2554.00	2,810.00
13-15 days	3052.00	3,357.00
16+ days	3552.00	3,907.00
Miscellaneous Charity	121.00	133.00
Miscellaneous Special	330.00	363.00

If an applicant applying for an event/events, applies for a number of days within a given time period, even if those days are not consecutive or not at the same location then the charge will be based upon total number of days applied for. However this cannot be done in retrospect.

Community Partnership Events applications can be co-ordinated using the same criteria, even if the events are run by different Community Partnerships.

One Street Trading Consent can then be issued for all those events applied for and they will be listed within the Consent.

Local Community Street Trading Events (i.e. friend of park etc.) where the purpose is charitable, but where stall holders only pay a contribution for charitable purposes - £121 (with agreement from Council)

Larger Community Street Trading Events (i.e. Carnivals, BMAD etc.) where the purpose is charitable, but where stall holders only pay a contribution for charitable purposes - £363 (with agreement from Council)

Charitable Street Trading Events, where ALL money raised is for charitable purposes - Free (with agreement from Council)

Zoo Licensing	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/animals/zoo/	O/S VAT	O/S VAT
First ever licence	665.00	731.50
Statutory six yearly inspection	302.00	332.20
Periodic three year inspection	333.00	366.30
Informal annual inspection	333.00	366.30
Transfer of Licence	191.00	210.10

Animal Licensing	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/animals/	O/S VAT	O/S VAT
Animal Boarding Establishments Act 1963	272.00**	N/A
Animal Boarding Establishments Act 1963 renewal	145.00**	N/A
Pet Animals Act 1951	272.00**	N/A
Pet Animals Act 1951 – renewal	145.00**	N/A
Riding Establishments Act 1964 and 1970 (up to five horses)	385.00**	N/A
Fee per horse in excess of five	16.00	N/A
Dangerous Wild Animals Act 1976	500.00**	550.00
Breeding of Dogs Act 1973	248.00**	N/A
Breeding of Dogs Act 1973 renewal	132.00**	N/A

** Plus costs of vets fees as required

Animal Licensing Post 1 October 2018 (except Zoo and DWA)	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/animals/	O/S VAT	O/S VAT
Home Boarding **	N/A	389.00
Kennels inc Catteries **	N/A	399.00
Pet Shops	N/A	428.00
Dog Breeding **	N/A	428.00
Day Care **	N/A	389.00
Horses (Riding Establishments) **	N/A	505.00
Performing Animals **	N/A	389.00

** Plus costs of vets fees as required

Footnote:

In all cases where there is more than one activity per licence. The fee will be:

Highest Cost Activity - Full Fee, plus;

Second (or second Highest) Cost Activity - 30% of fee

Any third or subsequent activity add 10% of fee

Sex Entertainment Premises	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/sex-entertainment-venue/	O/S VAT	O/S VAT
Sex Shop Establishment: New Application (non refundable)	6000.00	6600.00
Sex Shop Establishment: Annual Licence Fee (non refundable)	3500.00	3850.00
Sex Shop Establishment: Transfer of Licence (non refundable)	3500.00	3850.00
Sexual Entertainment Venue: New Application (non refundable)	6000.00	6600.00
Sexual Entertainment Venue: Annual Licence Fee (non refundable)	3500.00	3850.00
Sexual Entertainment Venue: Transfer of Licence (non refundable)	3500.00	3850.00
Premises Variation	512.50	564.00

Distribution of printed matter	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/street-and-trading/leaflets/	O/S VAT	O/S VAT
Consent under CNEA to distribute free printed matter – one distributor	118.00	130.00
For each additional distributor up to a maximum of six	22.00	24.00

Park Homes	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/caravan-and-park-home-sites/	O/S VAT	O/S VAT
Annual Licence Fee (Lower band)	100.00	150.00
Annual Licence Fee (Higher band)	1000.00	2000.00
Application Fee for a Site Licence	665.00	730.00
Application to Transfer a Site Licence	355.00	390.00
Application to vary conditions on a Site Licence	355.00	390.00
To post site conditions on Council website	82.00	90.00
Compliance Notice – Cost of Notice*	82.00	90.00

*The costs of enforcement will then be added to this figure

Hackney Carriage	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/taxis/hackney-carriage/	O/S VAT	O/S VAT
Annual New (Licence, plate & bracket)	261.00	275.00
Annual Renewal	175.00	185.00
Seasonal Renewal	110.00	115.00
Horse drawn annual	115.00	115.00
Horse drawn seasonal **	67.00	67.00
Vehicle inspection #	84.00	TBA
Driver (New) (includes knowledge test & handbook)	287.00	323.00
Driver (Renewal)	208.00	228.00
Drivers badge (replacement)	25.00	27.50
Transfer (permanent or temporary)/change of vehicle	79.00	82.00
Plate	64.00	66.00
Replacement bracket	22.00	24.00
Knowledge test (1 test included in new driver fee)	64.00	70.00
Knowledge re-test	32.00	35.00

** For a period of 7 months, commencing with the Easter School Holidays.

Vehicle inspection fee levied at cost following procurement process

Private Hire Vehicles http://www.torbay.gov.uk/business/licensing/taxis/private-hire/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Annual New (Licence, plate & bracket)	240.00	244.00
Annual Renewal	154.00	154.00
Vehicle inspection #	81.00	TBA
Driver (New) (includes knowledge test & handbook)	287.00	323.00
Driver (Renewal)	208.00	228.00
Drivers badge (replacement)	25.00	27.50
Operator (per vehicle)	67.00	67.00
Transfer (permanent or temporary)/change of vehicle	79.00	82.00
Plate	64.00	66.00
Replacement bracket	22.00	24.00
Knowledge test	64.00	70.00
Knowledge re-test	32.00	35.00
Door signs per pair ***	15.00	TBA

*** Door Signs at Cost

Other Charges	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Handbook & replacements	15.00	25.00
Assistance/advice appointment	25.00	50.00

Gambling Fees http://www.torbay.gov.uk/business/licensing/gambling/gambling-premises-licence/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Application for new premises licence		
Small Casino	8000.00	8000.00
Bingo Premises	3500.00	3500.00
Betting Premises (Tracks)	2500.00	2500.00
Betting Premises (Other)	3000.00	3000.00
Adult Gaming Centres	2000.00	2000.00
Licensed Family Entertainment Centre	2000.00	2000.00
Application to vary premises licence		
Small Casino	4000.00	4000.00
Casino (existing)	2000.00	2000.00
Bingo Premises	1750.00	1750.00
Betting Premises (Tracks)	1250.00	1250.00
Betting Premises (Other)	1500.00	1500.00
Adult Gaming Centres	1000.00	1000.00
Licensed Family Entertainment Centre	1000.00	1000.00
1st Annual Fee		
Small Casino	5000.00	5000.00
Casino (existing)	3000.00	3000.00
Bingo Premises	1000.00	1000.00
Betting Premises (Tracks)	1000.00	1000.00
Betting Premises (Other)	600.00	600.00
Adult Gaming Centres	1000.00	1000.00
Licensed Family Entertainment Centre	750.00	750.00
Application to transfer the premises licence		
Small Casino	1800.00	1800.00
Casino (existing)	1350.00	1350.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed FEC	950.00	950.00

Application for re-instatement of premises licence		
Small Casino	1800.00	1800.00
Casino (existing)	1350.00	1350.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed Family Entertainment Centre	950.00	950.00
Application for a provisional statement		
Small Casino	8000.00	8000.00
Bingo Premises	3500.00	3500.00
Betting Premises (Tracks)	2500.00	2500.00
Betting Premises (Other)	3000.00	3000.00
Adult Gaming Centres	2000.00	2000.00
Licensed Family Entertainment Centre	2000.00	2000.00
Application for a premises licence for a premises which already has a provisional statement		
Small Casino	3000.00	3000.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed Family Entertainment Centre	950.00	950.00
Application checking service for Licensing & Gambling applications*		
Premises Licence & Club Premises Certificate applications (Licensing Act 2003 & Gambling Act 2005)	46.00	46.00
Transfer and Vary DPS application (Licensing Act 2003 & Gambling Act 2005)	16.00	16.00
Personal Licence applications (Licensing Act 2003)	11.00	11.00
Permits (Gambling Act 2005)	11.00	11.00
Rate per hour for other application checks	TBC	

Advice and Support	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Licensing advice and support visits for Businesses*		
Application licence advice (Up to 2 hours, including site visit & short report, identifying key issues)	105.00	130.00
Food and Safety training, advice and support visits for Businesses*		
New Business Health Check (Up to 1.5 hours, including site visit & short report, identifying key priorities)	130.00	130.00
FHRS Rescore visit	175.00	180.00
Training on pre arranged Food Hygiene training courses (Course will run if there are sufficient delegates),per delegate	55.00	60.00
On site training for companies for up to 12	450.00	465.00
H&S Courses 1/2 day	310.00	320.00
H&S Courses full day	620.00	640.00

*These services are in the process of being developed and further notification will be given before the service and therefore the fees are implemented.

Pavement Cafe Permit (per annum) http://www.torbay.gov.uk/roads/highways-licenses/street-café/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Band 1-up to 10sqm	265.00	295.00
Band 2- 10 to 20sqm	393.00	435.00
Band 3 - 20 to 30sqm	528.00	585.00
Band 4 - over 30sqm	662.00	730.00
In addition to Band above - Permit to include non amplified music	88.00	97.00
Temporary Event for amplified music	66.00	72.00
Appeal to Licensing Committee	165.00	195.00
Transfer of Licence	88.00	97.00
Variation	165.00	180.00

K. Miscellaneous	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Cancelled appointments (This fee, plus any costs incurred, may be charged).	8.00	Remove
Certificate of errors. For supplying a certificate upon the request of submitter when no other fee is payable.	38.00	Remove

Environmental Protection Discretionary Fees http://www.torbay.gov.uk/asb-environment-and-nuisance/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Stray Dogs		
Carriage of Stray Dogs	69.00	71.00
Carriage of Stray Dogs (Government Fine £25.00) plus dog warden transportation costs	96.00	99.00
Payment Plan Arrangement Fee	12.00	13.00
Private Water Supply Charges		
Risk Assessment	222.00	230.00
Sampling Visit	93.00	96.00
Investigation	116.00	120.00
Granting Authorisation	116.00	120.00
Missed Appointment	40.00	42.00
Scrap Metal Act		
Site Licence Application Fee (3 years)	890.00	920.00
Collectors Licence Application Fee	455.00	470.00
Variation Cost	103.00	106.00
Renewal Fee – Site Licence	668.00	690.00
Renewal Fee - Collector	335.00	345.00

Private Sector Housing – Discretionary Fees http://www.torbay.gov.uk/housing/advice-for-landlords/hmo/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
HMO Licensing - New application	890.00	1241.00
HMO Licensing - New application (enforced)	N/A	1549.00
HMO Licensing - Renewal	890.00	935.00
HMO Licensing – Renewal (enforced)	N/A	1242.00
Charges for Housing Act Notices plus reasonable costs incurred by the Council	Variable from 100.00 to 300.00	Variable from 100.00 to 300.00
Immigration Inspection Fee	132.00	136.00
Administrative Charge for landlords who fail to submit documentation when requested	40.00	42.00
Works in Default (minimum admin charge)	£100 or 30% of total works (whichever is greater)	£100 or 30% of total works (whichever is greater)

General Fees for all services	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Personal Search/Solicitor Enquiries	72.00	74.00
Contaminated Land Searches (per hour)	82.00	85.00
Repayment of fee where error was the applicant's	27.00	28.00
Replacement licence certificates	27.00+ VAT	28.00 +VAT

Note: Visits carried out partly or entirely outside normal office hours may incur a surcharge of 50% on the standard fee or on the standard hourly rate per Officer hour.

Customer Services Fees and Charges

	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Court Costs - Issue of Summons		60.00
- Issue of Liability order	85.00	25.00
Credit Card Transaction charge (only charged on payments in respect of Council Tax and Business Rates)	2%	0%
Penalty Charge for failure to provide information requested for Council Tax purposes	70.00	70.00
Business Rates Statement of Accounts (Cost per rating list that the request covers. This would be for information relating to each of the following 1990-1994; 1995-1999; 2000-2004; 2005-2009 and 2010-2014 etc)	100.00	100.00

VAT not applicable

Development Control Fees and Charges

All Outline Applications	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Sites up to and including 2.5 hectares (per 0.1 hectare)	£462.00	£462.00
Sites in excess of 2.5 hectares	£11,432 + £138 per 0.1 hectare in excess of 2.5 to a maximum of £150,000	£11,432 + £138 per 0.1 hectare in excess of 2.5 to a maximum of £150,000

Householder Applications	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Alterations/extensions to a single dwelling, including works within boundary	£206.00	£206.00

Full Applications (and First Submissions of Reserved Matters)	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Alterations/extensions to two or more dwellings (inc flats), including works within boundaries	£407.00	£407.00
New dwellings up to and including 50 (per dwelling)	£462.00	£462.00
New dwellings more than 50	£22,859 + £138 per additional dwelling in excess of 50 up to a maximum fee of £300,000	£22,859 + £138 per additional dwelling in excess of 50 up to a maximum fee of £300,000
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):		
No increase in gross floor space or no more than 40m ² created by the development	£234.00	£234.00
Increase in gross floor space of more than 40m ² but no more than 75m ² created by the development	£462.00	£462.00
Increase in gross floor space of more than 75m ² but no more than 3,750m ² created by the development	£462 for each 75m² or part thereof	£462 for each 75m² or part thereof
Increase in gross floor space of more than 3,750m ² created by the development	£22,859 + £138 for each additional 75m² in excess of 3750m² to a maximum of £300,000	£22,859 + £138 for each additional 75m² in excess of 3750m² to a maximum of £300,000

The erection of buildings (on land used for agriculture for agricultural purposes)	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Not more than 465m ² gross floor space to be created by the development	£96.00	£96.00
More than 465m ² but not more than 540m ² gross floor space to be created by the development	£462.00	£462.00
More than 540m ² but not more than 4,215m ² gross floor space to be created by the development	£462 for first 540m ² + £462 for each 75m ² in excess of 540m ² (or part thereof)	£462 for first 540m ² + £462 for each 75m ² in excess of 540m ² (or part thereof)
More than 4,215m ² gross floor space to be created by the development	£22,859 + £138 for each 75m ² in excess of 4,215m ² (or part thereof) up to a maximum of £300,000	£22,859 + £138 for each 75m ² in excess of 4,215m ² (or part thereof) up to a maximum of £300,000

Erection of glasshouses (on land used for the purposes of agriculture)	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Not more than 465m ² gross floor space to be created by the development	£96.00	£96.00
More than 465m ²	£2,580.00	£2,580.00

Erection/alterations/replacement of plant and machinery	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Site area not more than 5 hectares per 0.1 hectare (or part thereof)	£462	£462
Site area more than 5 hectares	£22,859 + additional £138 for each 0.1 (or part thereof) in excess of 5 hectares to a maximum of £300,000	£22,859 + additional £138 for each 0.1 (or part thereof) in excess of 5 hectares to a maximum of £300,000

Applications other than Building Works	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Car parks, service roads or other accesses (For existing uses)	£234.00	£234.00
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Site area Not more than 15 hectares	£234 For each 0.1 hectare (or part thereof)	£234 For each 0.1 hectare (or part thereof)
More than 15 hectares	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000
Operations connected with exploratory drilling for oil or natural gas		
Site area not more than 7.5 hectares	£508 For each 0.1 hectare (or part thereof)	£508 For each 0.1 hectare (or part thereof)
Site area more than 7.5 hectares	£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000	£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000
Operations (other than exploratory drilling) for the winning and working of oil or natural gas		
Site area not more than 15 hectares	£257 For each 0.1 hectare (or part thereof)	£237 For each 0.1 hectare (or part thereof)
Site area more than 15 hectares	£38,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000
Other operations (winning and working of minerals) excluding oil and natural gas		
Site area not more than 15 hectares	£237 For each 0.1 hectare (or part thereof)	£237 For each 0.1 hectare (or part thereof)
Site area More than 15 hectares	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000

Other operations (not coming within any of the above categories)	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Any site area	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028
Lawful Development Certificate		
LDC – Existing Use - in breach of a planning condition	Same as equivalent full application	Same as equivalent full application
LDC – Existing Use LDC - lawful not to comply with a particular condition	£234.00	£234.00
LDC – Proposed Use	Half the equivalent normal planning fee.	Half the equivalent normal planning fee.

Prior Approval	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Agricultural and Forestry buildings & operations or demolition of buildings	£96.00	£96.00
Telecommunications Code Systems Operators	£462.00	£462.00
Proposed Change of Use to State Funded School or Registered Nursery	£96.00	£96.00
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	£96.00	£96.00
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	£96.00	£96.00
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwelling house)	£96.00	£96.00
Proposed Change of Use of Agricultural Building to a Dwelling house (Use Class C3), where there are no Associated Building Operations	£96.00	£96.00
Proposed Change of Use of Agricultural Building to a Dwelling house (Use Class C3), and Associated Building Operations	£206.00	£206.00
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwelling house), where there are <u>no</u> Associated Building Operations	£96.00	£96.00
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwelling house), and Associated Building Operations	£206.00	£206.00

Notification for Prior Approval for a Change of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwelling houses (Class C3)	£96.00	£96.00
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwelling houses (Class C3)	£96.00	£96.00
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwelling houses (Class C3) and Associated Building Operations	£206.00	£206.00
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Genris Uses) to Restaurants and Cafes (Class A3)	£96.00	£96.00
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Genris Uses) to Restaurants and Cafes (Class A3) and Associated Building Operations	£206.00	£206.00
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2) Betting Offices, Pay Day Loan Shops and Casinos (Sui Genris Uses) to Assembly and Leisure Uses (Class D2)	£96.00	£96.00
Notification for Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop	£96.00	£96.00
Notification for Prior Approval for the Temporary Use of Buildings or Land for the Purpose of Commercial Film making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with the Use	£96.00	£96.00
Notification for Prior Approval for Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt	£96.00	£96.00

Reserved Matters	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Application for approval of reserved matters following outline approval	Full fee due or if full fee already paid then £462.00 due	Full fee due or if full fee already paid then £462.00 due

Approval/Variation/discharge of condition	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Application for removal or variation of a condition following grant of planning permission	£234.00	£234.00
Request for confirmation that one or more planning conditions have been complied with	£34.00 per request for Householder otherwise £116.00 per request	£34.00 per request for Householder otherwise £116.00 per request
Change of Use of a building to use as one or more separate dwelling houses, or other cases		
Not more than 50 dwellings	£462.00 each	£462.00 each
More than 50 dwellings	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000
Other Changes of Use of a building or land	£462.00	£462.00

Advertising	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Relating to the business on the premises	£132.00	£132.00
Advance signs which are not situated on or visible from the site, directing the public to a business	£132.00	£132.00
Other advertisements	£462.00	£462.00

Application for a Non-material Amendment Following a Grant of Planning Permission	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Applications in respect of householder developments	£34.00	£34.00
Applications in respect of other developments	£234.00	£234.00

Application for Permission in Principle	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Site Area for each 0.1 hectare (or part thereof)	£402.00	£402.00

The above charges are outside the scope of VAT.

CONCESSIONS

EXEMPTIONS FROM PAYMENT

- For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person
- An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted
- Listed Building Consent
- Planning permission for relevant demolition in a Conservation Area
- Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal
- If the proposal is the first revision of an application for development of the same character or description on the same site by the same applicant within 12 months of making the earlier application if withdrawn or the date of decision if granted or refused (including signs only if withdrawn or refused) and NOT a duplicate application made by the same applicant within 28 days
- If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995. I.e. where the application is required only because of a direction or planning condition removing permitted development rights.
- If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation
- If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person
- If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question
- If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995
- If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area
- If the application is for a Certificate of Lawfulness of Proposed Works to a listed building
- Prior Approval for a Proposed Larger Home Extension
- If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £385
- If the application is being made on behalf of a parish or community council then the fee is 50%
- If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%
- In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters.
- If this amount has already been paid then the fee is £385
- If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%
- If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others
- Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable (if not including residential)
- Where an application consists of the erection of dwellings and the erection of other types of buildings (categories 1-4) the fees are added together and maximum can be exceeded
- Where an application crosses one or more local or district planning authorities then the fee is 150% and goes to the authority that contains the larger part of the application site or a sum of the fees if it is less than 150%

Planning Pre-Application Fees and Charges

<http://www.torbay.gov.uk/planning-and-building/planning/pre-planning/>

Type	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Householder development enquiry	90.00	90.00
Minor Residential: Single Dwelling	210.00	210.00
Major Residential: 15 dwellings or more per 5,000 m ² (0.5 hectares) up to a maximum of £10,000	1200.00	1200.00
Commercial: No new floor space (per unit)	90.00	90.00
Commercial: Creation of new floor space (including change of use) per 100m ² up to a maximum of £5,000.	90.00	90.00
Waste, Minerals and Recycling Operations: Waste Management, mineral processing, extraction or storage	900.00	900.00

Please note:

- Householder pre-applications are covered by our development enquiry service.
- Any pre-application enquiry which involves a Listed Building will be subject to an additional charge of £90 (incl. VAT).
- For mixed use development; please add the residential and commercial fees together as a cumulative fee will be applicable.
- All other proposals will be charged at the hourly rate of £90 (incl. VAT) contact us for further information.

These charges cover the costs associated with an officer providing an initial response to a pre-application enquiry. One further written response will be charged at £90.00 per hour (or part thereof).

- In some instances the Council will wish to refer development proposals to the independent Torbay Design Review Panel. A separate fee will be required to cover the cost of using the Panel

Governance Fees and Charges

Copies of Agendas, Reports, Minutes, Constitution, Forward Plan	£ Current 2018/19	£ Proposed 2019/20
Electronic	FOC	FOC
Hardcopy: per A4 side	0.60	1.50
Audio recordings of Council and Development Management Committee Meetings (electronic, per disc)	11.00	15.00
Certificate of Registration (Hardcopy)		
Current year only	20.00	0.00
Including Previous Register's Information	25.00	0.00
Per additional name	5.00	0.00
Hardcopy: Copies of the Electoral Roll per Ward (Calculated pro rata)	cost on request	cost on request

VAT will be charged where applicable.

Tor Bay Harbour Authority Fees and Charges

Link: <http://www.tor-bay-harbour.co.uk/about/harbour-charges/>

To follow Harbour Committee on 17 December 2018.

Highways Fees and Charges

<http://www.torbay.gov.uk/roads/highways-licenses/>

License	Chargeable Matter	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Permission to place skip on the public highway (Section 139) or	Consideration and administration of application (10 days) Within H/A published notice period (more than 10 days) or renewal of existing licence (more than 5 days notice).	46.45	47.95
Scaffolding and gantry licence (Section 169) or	Consideration and administration of application (10 days) Outside H/A published notice period (10 days and less)	92.90	95.90
Consent to deposit building materials / make temporary excavation in the highway. (Section 171) or	Where a site visit is required during consideration of application (per visit)	92.90	95.90
Consent not to erect hoarding or fence during building (Section 172)	Where an inspection of the site reveals non-compliance (per visit)	92.90	95.90
	Where the operation obstructs an on-street parking bay administered by the Council (Charge for loss of revenue)	23.50	24.20

Inspection of hoarding or fence set up during building (Section 172 & 173)	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Inspections made by H/A to monitor compliance with statutory duties (per visit)	92.90	95.00
Adopted Highway	46.45	47.95

Control of construction of cellars under street		£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
(Section 179)	Consideration and administration of application	92.90	95.90
Or			
(Section 180[1])	Where a site visit is required during consideration of application (per visit)	92.90	95.90
Or			
Control of light into cellars (Section 180 [2])	Where an inspection of the site reveals non-compliance of application (per visit)	92.90	95.90

Vehicle crossings over footways and verges (Section 184)	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Consideration of a request to execute such works as are specified in the request for constructing a vehicle crossing when works executed by H/A contractor	139.35	143.55
Consideration of a request to execute such works as are specified in the request for constructing a vehicle crossing when works executed by applicants contractor	46.45	47.95
Where a site visit is required during consideration of application (per visit)	92.90	95.90
Where an inspection of the site reveals non-compliance (per visit)	92.90	95.90

Clearance of accident debris (Section 41 & 130)	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
This actively relates to requests which do not form part of the Council's service e.g. removal of items from gullies. Anything done by H/A in connection with clearance of accident debris during working hours	31.45	32.40

	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Road closure & traffic restrictions (Section 14[1] & [2])		
Anything done by traffic authority in connection with the making of an order		
Under section 14 (1)	1,376.55	1,417.00
	1,511.80	1,557.25
Under section 14 (2) (under 5 days)	270.55	278.70
Optional signing schedule for alternative route for Section 14 (2) (under 14 days)	135.30	139.40
Additional exceptional administrative work by traffic authority See New Roads & Street Works Act, Co-Ordination Code of Practice S7.3.22	At cost	At cost
Advertising	At cost	At cost

	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Suspension of parking (Section 49 [4])		
Anything done by the local traffic authority in connection with or in consequence of a request to suspend the use of a parking place or part of it	At cost	At cost

	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Route signs (Section 65 [1])		
Consideration of request to permit a traffic sign to indicate the route to specified land or premises	At cost	At cost
The placing by the traffic authority of a sign in accordance with a request of the kind referred to in the previous para.	At cost	At cost
Provision of Disabled Parking Bay (Anything done by the local traffic authority in connection with or in consequence of a request to provide a disabled parking bay)	381.65	529.00
Provision of access lines (Anything done by the local traffic authority in connection with or in consequence of a request to place access lines)	111.55	184.00
Tourism Signage	50.00	75.00

Street Naming & Numbering	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Amending House/Number change (Cost per address)	44.75	46.10
New Development - Naming Street (Cost per street)	195.20	201.05
New Development - Per plot (Cost per plot)	41.95	43.20

Legislation reference Traffic Signs & General Directions Regs 1994	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Portable traffic signals (Reg 32 para 47 & TD 21/85) Design work by H/A	At cost	At cost
Damage to council property (Anything done by the authority to repair damage caused by others)	At cost	At cost
Technical Information		
Basic Search	189.75	195.45
Large Search	328.20	338.05
Extra Large Search	608.75	627.00
Traffic Data Request	249.70	257.20

Street Works Regulation Made Under NRSWA 1991	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Random sample (Section 75). Fee per unit of inspection	47.50	47.50
Investigatory work from routine inspection. Fee per unit of inspection	70.00	70.00
Investigatory works from third party report (Section 72 [1]) Fee per unit of inspection	70.00	70.00
Defect inspection (Section 72 [2]), Joint visit, remedial works in progress, remedial works complete - per unit of inspection	50.00	50.00
Defect Notice (per copy)	54.10	55.75
Inspection checklist (per copy)	54.10	55.75

Street Works Licence (Section 50)	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Licence for new apparatus		
1. Capitalised fee	198.95	198.95
2. Administration fee	229.70	229.70
3. Inspection fee (3 phases)	154.50	154.50
Authorisation for works on existing apparatus		
1. Administration fee	130.50	130.50
2. Inspection fee (3 phases)	154.50	154.50

Overhead structures (including tower cranes, banners etc.)	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Consideration and administration of application Within H/A published notice period (3 days or less)	46.45	47.95
Consideration and administration of application Outside H/A published notice period (3 days or less)	92.90	95.90
Where a site visit is required during consideration of application (per visit)	92.90	95.90
Where an inspection of the site reveals non-compliance (per visit)	92.90	95.90

Legal Services Fees and Charges

Type of Document	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
A3 colour plan hardcopy	6.50	7.00
A3 black and white plan hardcopy	2.50	3.00
Plans larger than A3 (hardcopy)	Price on application	POA
A4 black and white sheet (hardcopy per sheet)	10p	10p
Admin Fee (minimum)	10.00	11.00

If there is a requirement for significant research the administration charge will increase. The requestor will be advised prior to processing the request

Libraries Fees and Charges

<http://www.torbay.gov.uk/libraries/>

Chargeable Activities		£ Charges 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Adults: Overdue Books & Audio Books per item per day	To a maximum charge of £4.00	0.20	0.20
Over 65's: Overdue Books per item per day	To a maximum charge of £2.00	0.15	0.15
Over 65's: Overdue Audio Books per item per day	To a maximum charge of £2.00	0.15	0.15
16/17 years: Overdue Books per item per day	To a maximum charge of £1.08	0.06	0.06
16/17 years: Overdue Audio Books per item per day	To a maximum charge of £1.08	0.06	0.06
Charge for final reminder letter		1.00	1.00
Hire of music CD's per week	To a maximum charge of £2.88	0.50	0.50
Hire of language courses per 3 weeks		1.00	1.00
Language course: Overdue charges Per day	To a maximum of £3.60	0.20	0.20
Hire of DVD			
Yellow Band: Per week		2.60	2.60
Yellow Band: Overdue charge per day	To a maximum of £6.00	0.50	0.50
Blue Band: Per week		2.00	2.00
Blue Band: Overdue charge per day	To a maximum of £4.80	0.40	0.40
White Band: One week only		FOC	FOC
White Band: Overdue charge per day	To a maximum of £2.40	0.20	0.20
Music Sets & Playsets	(Joint arrangement with Devon & Plymouth libraries)	Postage fees to be levied	Postage fees to be levied
Use of Library Computers			
Members - First Hr		FOC	FOC
Members - Extra time (per half hour)		1.00	1.00
Non-members (per half hour)		1.00	1.00

Use of Fax machine			
Transmission within UK - First page		1.00	1.00
Transmission within UK - Subsequent pages (each)		0.75	0.75
Transmission outside UK - First Page		2.00	2.00
Transmission outside UK - Subsequent pages (each)		1.00	1.00
Printed Receipts (per page)		0.50	0.50
Photocopies & Printouts			
A4 Black & White per copy		0.10	0.10
A3 Black & White per copy		0.20	0.20
A4 Colour per copy	(where available)	0.50	0.50
A3 Colour per copy	(where available)	0.75	0.75

Reproduction		£ Charges 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
A4 Laser Copies		1.50	1.50
A3 Laser Copies		3.00	3.00
A4 Laminated Copies		3.00	3.00
A3 Laminated Copies		4.50	4.50
A4 Photocopies (up to 4 copies)	(In connection with Local Studies/ref research)	2.00	2.00
A3 Photocopies (up to 4 copies)	(In connection with Local Studies/ref research)	3.00	3.00
Digital Scans (Staff Scanning & emailing of image)		5.00	5.00
Digital Scans (Staff scanning image & download to CD/DVD)		6.00	6.00
Digital Copies for slide shows: Per image		5.00	5.00

Royalty Fees & Charges		£ Charges 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Illustration in book		17.40	17.40
Small reproductions	(e.g. Postcards, greeting cards, book jackets)	49.20	49.20
Large reproductions	(e.g. Posters, Prints, advertisements)	92.40	92.40
Photographic blow-ups	(For interior decoration)	62.40	62.40
Television, Video, Film strips, Slides		62.40	62.40
Digitised images for use CD-ROMS, networks & the internet		62.40	62.40

The above fees are for the UK rights for a single use of one black and white image or for a regional broadcast. For colour reproduction the above fee is doubled. World rights, national broadcasts: above fee to be doubled again. Repeat showings, new additions, above to be halved. Requests for reproduction rights should be made in writing to the Head of Libraries, Torquay Library, Lymington Road, Torquay, TQ1 3DT (who will have discretion in exercising these charges).

Reservation charges		£ Charges 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Adult: Items in stock or on order in Torbay		0.60	0.60
Child: Items in stock or on order in Torbay		FOC	FOC
Adult: Items ordered from other authorities		Full cost	Full cost
Child: Items ordered from other authorities		N/A	N/A
Renewal		2.20	2.20

Local Land Charges Department Fees and Charges

<http://www.torbay.gov.uk/planning-and-building/land-charges/land-charges-fees/>

	£ Current 2018/19	£ Proposed 2019/20
Official search in the whole or any one part of the Local Land Charges (LLC) Register (including the issue of an Official Certificate of Search):		
In respect of one parcel of land	26.00	26.00
In respect of each additional parcel of land (subject to agreement)	5.00	5.00
Personal search in the whole or any one part of the LLC Register (regardless of the number of parcels of land)	FOC	FOC
Replies to all Required Enquiries of Local Authorities (Form Con 29R):		
In respect of one parcel of land	76.80	76.80
In respect of each additional parcel of land (subject to agreement)	14.40	14.40
Total cost of providing 'Standard' (LLC1 and CON29) Search on one parcel of land.	102.80	102.80
Total cost of providing 'Standard' (LLC1 and CON29) Search on each additional parcel of Land.	19.40	19.40
Ask a question of your own	18.00	18.00
Replies to individual enquiries on Form Con 29R:		
Administration fee	12.00	12.00
Question 1.1 (a) to (i) - Planning decisions and pending applications	8.40	8.40
Question 1.1 (j) to (l) - Building regulation decisions and pending applications	6.00	6.00
Question 1.2 - Local development plans	FOC	FOC
Question 2.1 (a) - Roads, footways and footpaths	4.80	4.80
Question 2.1 (b) to (d) - Roads, footways and footpaths	3.60	3.60
CON29 Question 2.2 to 2.5 Public rights of way	4.80	4.80
Question 3.1 - Land required for public purposes	1.20	1.20
Question 3.2 - Land to be acquired for road works	1.20	1.20
Question 3.3 (a) to (c) - Sustainable drainage systems	FOC	FOC
Question 3.4 (a) to (f) - Nearby road schemes	1.20	1.20
Question 3.5 (a) to (b) - Nearby railway schemes	1.20	1.20
Question 3.6 (a) to (l) - Traffic schemes	7.20	7.20
Question 3.7 (a) to (g) - Outstanding notices	8.40	8.40
Question 3.8 - Contravention of building regulations	2.40	2.40
Question 3.9 - Notices, orders, directions & proceedings under Planning acts	4.80	4.80
Question 3.10 (a) to (h) - Community Infrastructure Levy	6.00	6.00
Question 3.11 - (a) to (b) - Conservation area	1.20	1.20
Question 3.12 - Compulsory purchase	1.20	1.20
CON29 Question 3.13 (a) to (c) - Contaminated land	1.20	1.20
Question 3.14 - Radon gas	FOC	FOC
Question 3.15 (a) to (b) - Assets of community value	FOC	FOC
Replies to Optional Enquiries of Local Authority (Con 29O) – each enquiry	12.00	12.00
Additional enquiry – each (subject to agreement)	18.00	18.00
Office copy of any entry in the Local Land Charges Register:		
Collected by hand	2.40	2.40
Sent via post/document exchange system	6.00	6.00

VAT will be applied as applicable

Car Parking - Pay and Display Charges

	£ 2018/19 Current 01/11/18- 31/03/2019 Inc VAT	£ 2019/20 Proposed 01/04/19- 31/03/2020 Inc VAT
Off Street		
Stay (hours)		
1.00	£1.40	£1.40
2.00	£2.50	£2.50
3.00	£3.50	£3.50
4.00	£3.00	£4.50
5.00	£5.50	£5.50
6.00	£6.50	£6.50
24.00	£8.00	£8.00
Overnight	£3.00	£3.00

* 6.00 p.m. - 8.00 a.m.

** Overnight 10.00 p.m. - 8.00 a.m.

*** short stay only 6.00 p.m to 8.00 a.m.

	£ 2018/19 Current 01/11/18- 31/03/2019	£ 2019/20 Proposed 01/04/19- 31/03/2020
On Street		
	Outside Scope of VAT	Outside Scope of VAT
Stay (hours)		
0.50	60p	60p
1.00	£1.40	£1.40
1.50	£2.40	£2.40
2.00	£3.00	£3.00
3.00	£4.00	£4.00
4.00	£5.00	£5.00
5.00	£6.00	£6.00
6.00	£7.00	£7.00
All day	£10.00	£10.00
Overnight (6.00 p.m. - 8.00 a.m.) Prime Seafront sites	£3.50	£3.50

	£ 2018/19 Current Outside Scope of VAT	£ 2019/20 Proposed Outside Scope of VAT
On Street Commuter		
Stay (hours)		
4.00	£1.50	£1.50
All day during charging period	£2.50	£2.50

Parking Permits and Commercial Parking - Fees and Charges

Types of Parking Permits – Off-Street			
Permit Type	Coverage	2018/19 Current	2019/20 Proposed
		Inc VAT	IncVAT
Annual	Covers use in all Torbay Council car parks	£365 = £1 a day With a DD option	£365 or DD £400
Monthly	Covers use in all Torbay Council car parks except the Harbour and Lower Union Lane	£50.00 - £1.61 a day	£50
Weekly	Covers use in all Torbay Council Car Parks except The Harbour and Lower Union Lane	£35 - £5 a day	£35
Three Day		£20 - £6.67 a day	£21
Off Peak	Valid 3.00 p.m. to 10.00 a.m. and covers use in all Torbay Council car parks except pay-on-exit (i.e. The Harbour and Lower Union Lane).	£50 - 14p per day	£60
Disabled Persons Parking Permit	All Pay & Display Car Parks	£40.00	£40.00
Reserved Bays	Various locations throughout Torbay	£550 = £1.51 a day or where demand led £650 = £1.78 a day	£550 or where demand led £650

Types of Parking Permits – On-Street			
Permit Type	Coverage	£ 2018/19 Current Outside Scope of VAT	£ 2019/20 Proposed Outside Scope of VAT
Annual	Covers use in all on-street pay and display bays	£600 = £1.64 a day DD option	£600
Monthly		£80.00 = £2.58 a day	£80
Monthly Commuter	Covers use in on-street pay and display bays in Adelphi Road, Lymington Road, Newton Road, Sands Road and Steartfield Road	£50.00 = £1.61 a day to also include Magdalene Road.	£50

Commercial Parking (includes coaches)		
Time Period - All year round	£ 2018/19 Current Inc VAT	£ 2019/20 Proposed Inc VAT
Up to 1 hour	£5.00	£5.00
Up to 4 hours	£10.00	£10.00
Up to 24 hours	£15.00	£15.00
Weekly	£65.00	£65.00

Recreation & Parks Fees and Charges

Outdoor Sport http://www.torbay.gov.uk/leisure-sports-and-community/sports/sports-facilities/	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Soccer, Rugby, Hockey Per Match		
Seniors: including showers/changing	61.80	62.50
Juniors (15 and under): including showers/changing	23.70	24.00
Seniors: excluding showers/changing	29.60	30.00
Juniors (15 and under): excluding showers/changing	14.85	15.00
Football League Clubs Only League and Cup fixtures Season Fee (including showers/changing)		
Saturday Clubs – Senior	802.90	811.00
18 games – additional games pro rata	45.30	46.00
15 games	669.00	675.50
12 games	536.00	541.50
Sunday Clubs – Senior	536.00	541.50
12 games – additional games pro rata	45.30	45.75
All Junior Teams		
Under 8's: - 12 games	67.50	69.00
Under 8's: Additional games pro rata	6.70	7.00
Under 9's & 10's: - 12 games	90.00	91.00
Under 9's: Additional games pro rata	8.75	9.00
Under 11's: – 12 games	111.75	113.00
Under 11's: Additional games pro rata	9.80	10.00
Under 12's: – 12 games	130.80	132.00
Under 12's: Additional games pro rata	11.85	12.00
Under 13's & 14's: games – 12 games	156.60	159.00
Under 13's: Additional games pro rata	12.90	13.00
Under 18's: – 12 games	179.25	181.00
Under 18's: Additional games pro rata	14.40	15.00
Hire of Pitch (Per Pitch)		
Seniors: per day	150.90	152.50
Juniors: per day	100.95	102.00
Mini: per day	45.30	45.75
Hire of Changing Rm: per day	45.30	45.75
Training Sessions		
Use of field (Not Pitch) per session	14.95	15.00
Showers/changing facilities per session	34.65	35.00

Outdoor Sport <i>Continued</i>	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
http://www.torbay.gov.uk/leisure-sports-and-community/sports/sports-facilities/		
Schools		
Schools Sports Day: No marking or changing rooms	14.95	15.00
Schools Sports Day: With Changing rooms	34.65	35.00
Cricket Seniors		
All day Saturday or Sunday matches	87.55	88.50
Afternoon or evening matches: Excluding Saturday and Sunday	62.30	63.00
Cricket Juniors		
Under 18's: All day Saturday/Sunday matches	51.50	52.00
Under 14's: All day Saturday/Sunday matches	39.65	40.00
Afternoon or evening matches		
Under 18's: Excluding Saturday and Sunday	36.60	37.00
Under 14's: Excluding Saturday and Sunday	28.35	29.00
Athletics Training Session		
Torre Valley North, including marked track	50.50	51.00

Helicopter Landings	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
http://www.torbay.gov.uk/roads/helicopters/		
Week Days 09.00 - 17.00: Per landing - up to 2hrs	89.60	92.30
Additional hourly rate	31.55	32.50
Out of Hours inc 5pm till dusk: per landing - up to 2hrs	127.30	131.15
Additional hourly rate	45.75	47.15
Saturday: Per landing up to 2 hrs	127.30	131.15
Additional hourly rate	45.75	47.15
Sunday: Per landing up to 2hrs	165.65	170.65
Additional hourly rate	63.65	65.60

Allotments (Annual Charge)	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
http://www.torbay.gov.uk/leisure-sports-and-community/parks/allotments/		
Per 25 Square Metre with water	4.50	4.65
Per 25 Square Metre without water	2.80	2.90
Tool Lockers – Sherwell Valley	2.60	2.70

Torre Abbey Mansion	£	£
http://www.torre-abbey.org.uk/visit/prices-openingtimes	Current 2018/19 Inc VAT	Proposed 2019/20 Inc VAT
Adults	8.00	8.00
Special events admission "Winter Fest"	2.00	3.00
Concession	7.50	7.50
Children - (3 - 15 yrs)	0.00	0.00
Family	N/A	N/A
Garden	2.50	2.50
Garden Concession	2.00	2.00
Annual Ticket Adult	18.00	18.00
Annual Ticket Concession	15.00	15.00
Annual Ticket Adult, 2 purchased together (Family or Friends), price each	15.00	15.00
Annual Garden Ticket	9.00	9.00
Groups		
Adult Garden Group (-18)	N/A	N/A
Adult Garden Group (+18) *(Change to Garden Tour)	4.00	4.00
Foreign language schools GROUPS of 15+ under 18's	2.00	4.00
Adult Group (15+) House and Gardens	6.50	6.50
Garden Workshops/Activities		
Informal activity/self led activities (under 18s)	1.50	1.50
Formal education activities (under 18s)	4.00	4.00
Garden Workshop/Activities for adults	10.00	10.00
House and Garden Workshop/Activites		
Informal activity/self led activities (under 18s) *(Change to free with paying adult)	0.00	0.00
Informal activity/self led activities (Adults) *(Change to free with paying adult	7.00	7.00
Formal education activities (under 18s)	4.00	4.00
Workshop/Activities for adults	5.00	5.00
Lectures		
Lecture on site	7.00	7.00
Lecture off site (flat rate)	40.00	40.00

Room Hire		
Spanish Barn wedding ceremony only	400.00	400.00
Spanish Barn (3 day) weekends 1st April - 30th Sept	4,000.00	4,000.00
Spanish Barn (3 day) weekday & weekends 1st Oct - 31st March	2,500.00	2,500.00
Spanish Barn 09.00 - 18.00 (2 day) weekends 1st April - 30th Sept	1,500.00	1,500.00
Spanish Barn 09.00 - 18.00 (2 day) weekday & weekends 1st Oct - 31st March	1,000.00	1,000.00
Ballroom weekends 1st April - 30th Sept	400.00	400.00
Ballroom weekday & weekends 1st Oct - 31st March	300.00	300.00
Undercroft wedding ceremony only	400.00	400.00
Undercroft weekends 1st April - 30th Sept	400.00	400.00
Undercroft weekday & weekends 1st Oct - 31st March	300.00	300.00
Chapel All Year	150.00	150.00
Palm House	100.00	100.00
Marquee land charge (per day)	500.00	500.00
Formal gardens and ruins (per hour) (photography)	100.00	100.00
Formal gardens and ruins (per hour) (receptions)	150.00	150.00
House after 6pm (per hour)	150.00	150.00
Spanish Barn extended hours (2 day past 6pm, 3 day past 12pm) (per hour)	150.00	150.00
Gathering space (only applicable for; Spanish Barn, Chapel, Palm House)	300.00	300.00
Exclusivity weekends 1st April - 30th Sept (all rooms & garden, public still in situ)	4,500.00	4,500.00
Exclusivity weekdays & weekends 1st Oct - 31st March (all rooms & garden, public still in situ)	3,000.00	3,000.00
Room Hire - Learning Lab		
Commercial Day Rate	200.00	200.00
Non-commercial day rate (This rate can also be applied to Undercroft & Ballroom)	100.00	100.00

Community Transport Fare Car	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
http://www.torbay.gov.uk/roads/travel/community-transport/fare-car/		
Monday		
Zone 1: Brixham Residents to Sainsburys	4.40	4.55
Zone 2: Paignton South Residents to Sainsburys	3.90	4.00
Tuesday		
Zone 4: Torquay Residents to Torquay Town Centre	3.90	4.00
Zone 4: Torquay Residents to The Willows	4.10	4.25
Wednesday		
Zone 4: Torquay Residents to The Willows	4.10	4.25
Thursday		
Zone 1: Brixham/Galmpton Residents to Morrisons	4.40	4.55
Zone 1: Brixham/Galmpton Residents to Paignton Town Centre	4.40	4.55
Zone 2: Paignton South Residents to Morrisons	4.00	4.15
Zone 2: Paignton South Residents to Paignton Town Centre	4.00	4.15
Friday		
Zones 2 & 3: Paignton Residents to Morrisons	4.00	4.15
Zones 2 & 3: Paignton Residents to Town Centre	4.00	4.15
Zone 3: Paignton North Residents to Sainsbury's	4.40	4.55

Registration Service Discretionary Fees and Charges

<http://www.torbay.gov.uk/registrar/>

Marriage or Civil Partnership Ceremonies	£ Current 2018/19 Inclusive of VAT where applicable	£ Proposed 2019/20 Inclusive of VAT where applicable
Attending at Approved Premises in the Torbay district		
Monday to Friday - up to 6pm	444.00	457.00
Monday to Friday - 6pm to 8pm	469.00	483.00
Monday to Friday - from 8pm	519.00	534.00
Saturday - up to 6pm	469.00	483.00
Saturday - from 8pm, Sunday or Bank Holiday	519.00	534.00
At Cockington Court in the Cary Room		
Monday to Saturday – up to 6pm	316.00	325.00
Monday to Saturday – 6pm – 8pm	394.00	405.00
Monday to Saturday – after 8pm, Sunday or Bank Holiday.	444.00	457.00
At Cockington Court in the Wedding Room (up to 12 guests)		
Tuesday and Thursday - up to 1.30 pm	100.00	100.00
Friday and Saturday - up to 12.30pm	125.00	125.00
Torbay Register Office, Cockington Court (Max 2 guests)		
Tuesday and Thursday - up to 12.30 pm	50.00	50.00
Booking of Approved Premises Venue ceremony Non Refundable Deposit required (to be deducted from final fee when paid)	50.00	50.00
At a registered building	90.00	90.00
Statutory Ceremony + Celebration Ceremony		
Monday to Friday - up to 6pm	200.00	206.00
Monday to Friday - 6pm to 8pm	225.00	231.00
Saturday up to 6pm	275.00	283.00
Saturday 6pm to 8pm	300.00	309.00
Saturday from 6pm, Sunday and Bank Holidays	350.00	360.00
Giving Notice		
Giving a notice of intent to marry or form a civil partnership (each partner)	35.00	35.00
Attendance of a Registrar to verify the declaration of a house-bound person	47.00	47.00
Attendance of a Registrar to verify the declaration of a detained person	68.00	68.00

Premises License		
License for Approved Premises to hold ceremonies - NEW (valid 3 years)	1,400.00	1,442.00
License for Approved Premises to hold ceremonies - RENEW (valid 3years)	1,000.00	1,030.00
Additional room to be added to a current licence	100.00	103.00
Non Statutory Ceremonies at approved premises (naming ceremonies, renewal of vows, commitment ceremonies).		
Monday to Friday - up to 6pm	160.00	165.00
Monday to Friday - 6pm to 8pm	190.00	195.00
Saturday up to 6pm	250.00	257.00
Saturday 6pm to 8pm	275.00	283.00
Saturday from 6pm, Sunday and Bank Holidays	300.00	309.00
Talk through of Ceremony Fee		
Face to Face	25.00	25.00
Via E-mail	FOC	FOC
Admin fee for changes to bookings	10.00	10.00
Other Ceremonies		
Private/Family Event Citizenship Ceremony	100.00	100.00

Resort Services Fees and Charges

<http://www.torbay.gov.uk/leisure-sports-and-community/beaches/beach-huts-and-furniture/>

Chalets/Cabins	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Annual		
Meadfoot – Annual 1st Floor	2165.00	2165.00
Meadfoot – Annual 1st Floor : Sun Terrace	2896.00	2896.00
Meadfoot – Annual Ground	1496.00	1496.00
Broadsands - Annual Charge	1675.00	1675.00
Oddicombe - Annual Charge	1594.00	1642.00
Per Week		
Meadfoot - Per week to June and September	115.00	115.00
Meadfoot- Per week and August	135.00	135.00
Oddicombe - Per week April to June and September	112.00	115.00
Oddicombe - Per week July and August	130.00	134.00
Per Day		
Oddicombe - Per day April to June and September	32.00	33.00
Oddicombe - Per day and August	39.00	40.00
Meadfoot - Per day to June and September	35.00	35.00
Meadfoot - Per day - Ground Floor only - July and August	40.00	40.00

Beach Hut	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Annual		
Council Beach Hut - Breakwater	753.00	776.00
Site Only - Preston & Goodrington South	508.00	523.00
Site Only - Broadsands, Goodrington North, Youngs Park and Roundham	502.00	517.00
Site Only - Breakwater	465.00	479.00
Council Beach Huts Summer Season	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
April to September inclusive		
Broadsands, Goodrington North, Youngs Park and Roundham	595.00	613.00
Preston & Preston Marine Parade & Goodrington South	601.00	619.00
Summer per week		
April to June and September	80.00	82.00
July and August	93.00	96.00
Summer per day		
April to June and September	25.00	26.00
July and August	30.00	31.00
Site Only – Summer Season		
Corbyn Head	399.00	411.00
Broadsands, Goodrington North, Youngs Park and Roundham	280.00	288.00
Preston & Preston Marine Parade & Goodrington South	302.00	311.00
Corbyn self-maintained	93.00	96.00
Council Beach Huts Winter Season	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Selected sites only		
October to March inclusive	206.00	212.00
Non-refundable deposit per week	20.00	20.00
Beach Huts – Winter Storage		
Stored off site	212.00	218.00
Admin Transfer charge	40.00	51.00
Beach Hut transfer charge	90.00	93.00
Beach Hut scrappage charge	109.00	112.00
Beach Hut List Charge	25.00	25.00

Beach Furniture	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Deckchair per week	8.00	8.00
Deckchair per day	3.00	3.00
Deckchair per half day	2.00	2.00
Directors chair per week	12.00	12.00
Directors chair per day	5.00	5.00
Directors chair per half day	3.50	3.50
Sunlounger per week	12.00	12.00
Sunlounger per day	4.50	4.50
Sunlounger per session	3.50	3.50
Sunlounger cushion per day	1.00	1.00
Parasol per day	3.50	3.50
Windbreak per day	3.50	3.50
Event Deckchair Hire		
Deckchair per day	3.50	3.50
Delivery/Collection – prices on application but minimum charge	66.00	66.00
Event		
Primary Event Space	750.00	772.50
Secondary Event Space	500.00	515.00
Large filming requiring staff input	500.00	515.00
Small filming no staff input	250.00	257.50

All charges are inclusive of VAT.

Assembly Hall Fees and Charges

Room Hire		£ Current 2018/19	£ Proposed 2019/20
BASIC HIRE (Minimum session hire 5 hours)	Full Rate Per Hour	28.43	29.30
	Discounted Rate Per Hour	22.71	23.40
Late surcharge (after 11pm)	Full Rate Per Hour	57.68	59.40
Sunday surcharge	Full Rate Per Hour	13.13	13.50
Kitchen - used for supply/sale of refreshments	Full Rate Per Hour	15.71	16.20
Kitchen - access to water for cleaning only	Per Session	15.71	16.20

Note: Where the use of a meeting room will attract VAT, an additional amount at the appropriate VAT rate will be added to the total booking cost.

Paignton Library Room Hire - Fees and Charges

<http://www.torbay.gov.uk/libraries/meeting-rooms/>

Room Hire		£ Current 2018/19	£ Proposed 2019/20
Triple meeting room (10, 11, 12)	Full Rate Per Hour	22.71	30.00
	Discounted Rate Per Hour	10.25	15.00
Double meeting room (10, 11) or (11, 12)	Full Rate Per Hour	20.50	25.00
	Discounted Rate Per Hour	9.06	12.50
Single Meeting room (10) or (11) or (12) or (13)	Full Rate Per Hour	13.65	20.00
	Discounted Rate Per Hour	6.28	10.00

Note: An additional fee of £48 will be charged to set up rooms outside of hours and at weekends, if the rooms above require set up.

Spatial Planning Fees and Charges

Type of Document	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Torbay Local Plan		
Hardcopy incl. pen drive	100.00	100.00
Hardcopy postage	FOC	FOC
Pen drive only	50.00	50.00
Online	FOC	FOC
View in Person	FOC	FOC
Supplementary Planning Documents (SPDs) plus a wide range of documents forming the evidence base for the existing and emerging Torbay Local Plan (Hardcopy)	Prices vary depending on document. Cost can be obtained from the Strategy and Project Delivery Team	Prices vary depending on document. Cost can be obtained from the Strategy and Project Delivery Team
Type of Document		
Hardcopy Decision Notices	20.00	20.00
Hardcopy Tree Preservation Orders	45.00	45.00
Hardcopy Section 106 Agreements	35.00	35.00
Hardcopy Committee Reports	10.00	10.00
Online	FOC	FOC
Type of Document		
Other A4/A3 size documents up to 10 sheets	5.00	5.00
Other A4/A3 size documents over 10 sheets (each sheet)	0.50	0.50
A2 Plans per sheet	6.00	6.00
A1 Plans per sheet	12.00	12.00
A0 Plans per sheet	18.00	18.00
Planning History Searches E-mail or Hardcopy (per site per hour)	60.00	60.00

**Large quantities of documents may take a longer turnaround period.*

Enforcement Charges	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Withdrawal of an enforcement notice	60.00	60.00
Confirmation of no enforcement action	60.00	60.00

Section 106 / CIL	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Confirmation of compliance with an obligation	60.00	60.00

Town Diary Fees and Charges

	£ Current 2018/19 INC VAT	£ Proposed 2019/20 INC VAT
Admin Fee for charity, fundraising and information stands - price is per day	37.10	38.25
Small Displays with a table and chairs/leaflets/information/gazebo/display stands - price is per day	67.00	69.00
Commercial companies with a discount for block bookings - price is per day 3 months bookings - 5% discount 6 months bookings - 10% discount 9 months bookings - 12.5% discount 12 months (year) bookings - 15% discount	197.80	203.75
	£ Current 2018/19 VAT inc	£ Proposed 2019/20 VAT inc
Banner sites Victoria Park, Paignton (fences along Torquay Road) Kings Gardens Torquay only Banners advertising specific companies Fee is payable on the approval of the application for each site Organisations will be charged the same price for the removal of banners for non-compliance of terms and conditions Banners can be displayed for a minimum of two weeks at a time. Extension may be available subject to vacant space. They should be removed immediately after this agreed period by the advertising organisation.	36.00	37.20
Poster sites 187 single poster sites around Torbay Fee is charged per poster per week. No price increase for 2019/20 as contract with the theatres has just been renewed.	2.40	2.40