

## TORQUAY GIRLS' GRAMMAR SCHOOL SIXTH FORM

### ADMISSIONS' POLICY 2019-20

Applications for the Sixth Form are welcomed from all students who would benefit from the post-16 curriculum that is offered at Torquay Girls' Grammar School subject to the following conditions being met:

- That the applicant is under 19 years of age at the start of their programme of study.
- That the applicant has the right of abode in England.
- That the applicant meets the Academic Admissions' Criteria (see Academic Admissions' Criteria).
- That acceptance of the applicant would not exceed the student admission number of the maximum class size number (see Over-subscription below).
- That any applicant for the GCE curriculum is female.

A student in Year 12 is defined as one who is following the *first year of GCE A Level specifications* in a majority of her timetabled lessons. A student in Year 13 is defined as one who is following the *second year of GCE A Level specifications* in a majority of her timetabled lessons.

All Y12 students are expected to study 3 A level subjects. Some students may opt to study an AS qualification in a creative arts subject.

It may be possible to study a fourth A Level if there are subject places available in September (see below) **and** it fits with the timetable.

The Sixth Form timetable is designed to accommodate the greatest number of chosen combinations but we cannot guarantee that every combination will be possible, so a few students may be asked to re-opt. In such cases their new option(s) will be considered as though they had made them at the time that their application was submitted and in the same order of preference as the original option(s). Subjects with very small numbers may not be viable and a decision not to run may need to be taken.

### Academic Admissions Criteria

All students must meet the general academic admissions criteria to qualify for a place in the Sixth Form as well as the specific Admissions' Criteria for the subjects they have chosen, regardless of the student admission number and the maximum class size number.

(Please note for Maths and English A=7 B=6 and C=5 on the new grading system)

### Entry Criteria For Year 12

For prospective Year 12 students the general academic admissions criteria are;

- **6 full-course GCSE grades at grade 6 or above.**
- **Grade 5 or above in both English Language and Mathematics**
- **The required GCSE grade as specified by subjects and outlined in the prospectus.**

### **Progression**

Students who meet the *subject criteria* for the second year in three of their A level subjects, can continue into Year 13 without any further action on their part.

### **Subject criteria for progression to the second year in an individual A level subject**

Unless the Headteacher accepts there are extenuating circumstances students should;

1. Achieve a **D grade** in the internal summer exams during the first year of an A level subject.  
(a re-take is permitted in each subject)
2. Have a subject attendance record of 90% by the end of Year 12.

### **Over-subscription**

If applications exceed either the student admission number or the maximum class size number, as defined below, over-subscription criteria will be used to differentiate between successful and unsuccessful applications.

The student admission number is defined as the maximum number of students in any year group which can be accommodated by the school's infrastructure and resources without prejudicing the education of all students in the Sixth Form. For admissions in 2018 this number is 150. If this number is exceeded the Over-subscription Criteria (outlined below) apply.

The maximum class size number is defined as the maximum number of students in any teaching group which can be accommodated by the class infrastructure and teaching and learning resources without prejudicing the education of all students in that teaching group. For admission in 2018 this number is 25. If this number is exceeded the following Oversubscription Criteria apply.

### **Over-subscription Criteria for Admission to the Sixth Form**

**Internal** students who hand their form in before the deadline and meet the admissions' criteria have a guaranteed place.

For **External** students (and internal students who hand their form in after the deadline) who meet the admissions criteria, places are allocated according to the following order of priority:

1. Looked after children and children formerly looked after.
2. The date on which the application Form was received by the school;
3. The highest average score for the applicants best 8 GCSE's (8=58 etc)
3. Applicants with siblings who would be studying concurrently at Torquay Girls' Grammar School.
4. Those living nearest the school when measured by straight line at the time the application was received.

### **Oversubscription Criteria for Individual Courses at A level.**

Places are allocated according to the following order of priority:-

1. Looked after children and children formerly looked after.
2. Grade and UMS achieved in that subject at GCSE, or in subjects deemed by the Head of Department to most closely reflect the skills needed in that subject which is over-subscribed. Where the latter is the case, students will be informed which subjects the Department will consider as relevant to the chosen A level;

3. Date of receipt of application;
4. New Year 12 will have priority over Year 13 or 14.

### **Entry Criteria for a Year 13 starting an A level course**

Prospective Year 13 students may undertake A Level courses, if they qualify for a place and the chosen course(s) can be fully accommodated within their Year 13 or Year 14 timetable. To qualify for a place they must meet the relevant general and subject Admissions' Criteria for Year 12 and their application must not exceed the maximum class size number. Priority is given to Year 12 students.

### **Appeals**

The TGGs Admission Panel will consider the admission of students who fail to meet the stated criteria due to **exceptional** extenuating circumstances. Those wishing to appeal must submit in writing the reason(s) for consideration to the Admissions Panel which will meet as soon as is practical after Results' Day. The expectation is that significant issues will be communicated to the Head of Sixth Form or Head of Y11 prior to Results' Day.

### **Deadlines**

It is important that prospective Sixth Form students meet the following admissions' deadlines, as failing to do so is one of the oversubscription criteria which may be used to differentiate between students:

- For starting in Year 12 in September 2019 the deadline for application forms to be received by the school is Friday 8<sup>th</sup> February 2019;
- For Year 12 students failing to meet the subject eligibility criteria for Year 13 in August 2019 or students wishing to retake Year 13, must discuss with the Head of Sixth Form before the last day of the summer term 2019.