



**FIRE SAFETY AND SAFETY OF
PLACES OF SPORT
ACT 1987**

FIRE SAFETY AND SAFETY OF PLACES OF SPORTS ACT 1987

GENERAL SAFETY CERTIFICATE

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GENERAL SAFETY CERTIFICATE

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Under the Fire Safety and Safety of Places of Sports Act 1987, Torbay Council is responsible for issuing and enforcing a Safety Certificate in respect of regulated stands in Torbay. These are Regulated Stands that have covered accommodation for more than 500 spectators. Torquay United's ground has four such Stands, notably Bristow's Bench, Family Stand, The Away Terrace and the Popside Stand. Torquay United is therefore required to have a General Safety Certificate under the Fire Safety and Safety of Places of Sports Act 1987. For the purposes of the General Safety Certificate, the four stands are included within the one General Safety Certificate.

INFORMATION

I. It is important to know all the provisions of the Fire Safety and Safety of Places of Sports Act 1987, which are relevant to Regulated Stands at Plainmoor. These are explained, without legal force, in the booklet 'Guide to Safety at Sports Grounds' (5th edition), obtainable from Her Majesty's Stationery Office. The following points are particularly important but reference should be made to the Act itself for authoritative information.

ii. **Right of Entry and Inspection**

Section 35 of the Act gives to authorised officers the power to enter and inspect a sports ground and to make any inquiries as are considered necessary for the purposes of the Act. Authorised officers also have power to examine records of attendance at the ground and records relating to the maintenance of safety at the ground.

iii. **Alterations and Extensions**

Section 32 of the Act requires notice to be given to the Council before work is begun of any proposed alteration or extension to the stadium. Such notice shall be provided, in writing and as provided for in Paragraph 24 of this General Safety Certificate, to the Environmental Health Manager (Commercial) through the Licensing and Public Protection Team of the Council.

iv. **Offences and Penalties**

For the following offences, that is to say:-

(a) Contravening any term or condition of this certificate (otherwise than in pursuance of a prohibition notice), admitting spectators to any Regulated Stand at the sports ground at a time when no application for a safety certificate has been made or where a certificate does not relate to the current Regulated Stand or has been withdrawn, surrendered or cancelled; or in contravention of a prohibition notice, the penalty is, on summary conviction, a fine not exceeding the statutory maximum or, on conviction on indictment, a fine or imprisonment for a term not exceeding two years, or both.

(b) Knowingly or recklessly making a false statement or producing, signing, furnishing or otherwise making use of a document containing a false statement, or

(c) Failing to give notice, as provided for in (iii) above, of an alteration or extension to the sports ground or obstructing an authorised officer, the penalty is on summary conviction, a fine not exceeding level 5 on the standard scale.

v. **Appeals**

Section 30(4) of the Act (as amended) provides that an interested party may appeal to a Magistrates' Court against the inclusion of anything in, or the omission of anything from, a Safety Certificate.

vi. **Transfer of the Certificate**

If the holder of the Safety Certificate ceases to be the person responsible for the management of the ground, an application must be made to the Council for the transfer of the certificate to some other qualified person.

NOTE: No variation of the terms and conditions of the certificate will be permitted other than by formal revision.

FIRE SAFETY AND THE SAFETY OF PLACES OF SPORTS ACT 1987 GENERAL SAFETY CERTIFICATE

PLAINMOOR FOOTBALL GROUND

1. In exercise of the powers conferred by the Fire Safety and Safety of Places of Sport Act, 1987 and all other enabling powers, the Council of the

TORBAY COUNCIL (The Council)

hereby issues to:-

TORQUAY UNITED AFC PLC (the Holder),

this General Safety Certificate in respect of

PLAINMOOR FOOTBALL GROUND, MARNHAM ROAD, PLAINMOOR, TORQUAY

having four Regulated Stands.


2. This Certificate should be read in conjunction with the drawings, policies, procedures and other documentation referred to in Appendix Three. It will remain Torquay United's responsibility to review these documents on at least an annual basis and consult with the Safety Advisory Group as appropriate.
3. The words used in this Certificate and the Schedules attached hereto shall have the meaning assigned to them by the Fire Safety and Safety of Places of Sport Act, 1987 and Schedule A.
4. The Holder shall retain control over the whole and each part of the sports ground and shall take all necessary precautions for the reasonable safety of spectators admitted to the sports ground. The responsibility for the safety of spectators at the sports ground lies at all times with the Holder. The Holder shall produce a written statement of safety policy for spectators, outlining the chain of command, and covering the safety objectives and the means of achieving them and shall take steps to ensure that it is known and understood by all staff and voluntary workers who may be involved in ground operations. The Holder shall also ensure that the policy is kept under review and revised as necessary and a copy shall be kept with this General Safety Certificate. The Holder shall forward a copy of the policy to the Council. The safety of employees is outside the scope of this certificate, but subject to the requirements of the Health and Safety at Work etc Act 1974.
5. The Holder shall ensure compliance with the terms and conditions of this certificate at all times the sports ground is in use for a specified activity.
6. The Holder shall notify the Council in writing within 14 days before any change of circumstances affecting this certificate.
7. The Holder shall produce a plan of action to deal with contingencies and shall assess, in writing, the risk of incidents prejudicing public safety or disrupting normal operations. The plan of action shall be produced in consultation with the Police, the Fire Service, the Ambulance Service and the Council and a copy shall be kept with this General Safety

Certificate. The plan of action shall cover all reasonably foreseeable contingencies up to and including the need for partial and/or total evacuation of the sports ground and shall identify appropriate individuals and their respective tasks, including precautions against electrical or mechanical failure. The Holder shall regularly review, test and keep up to date the plan of action and shall forward a copy to the Council. The Holder shall also carry out training exercises at least annually so as to ensure the emergency procedures as set out in the *Plan of Action* operate correctly. The Holder shall notify the Fire Service, the Police and the Chief Ambulance Officer when evacuation training is to take place to enable them to observe the standards of staff training. Details of training exercises and any review of those exercises shall be kept as part of the safety documentation, kept with this safety certificate.

8. The use of the sports ground for spectator events under this General Safety Certificate is restricted to those activities specified in Appendix 1, and is subject to the terms and conditions set out in this Certificate.
9. The Holder shall give Notice to the Council, Police, Fire Service and Ambulance Service of all forthcoming specified activities, and in particular, not less than 3 months' notice before the sports ground is used for activities other than football. Any additional work associated with these deviations from the general safety certificate will incur costs to all agencies and will be recharged to the Club.
10. The Holder shall ensure that the maximum number of spectators that may be admitted at any one time to the sports ground and to each part thereof shall not exceed the capacities specified in Appendix 2 and shall also ensure that the measures for controlling crowds prescribed in this certificate are observed.
11. The Holder shall provide equipment, permanent staff, stewards and others, and shall monitor, direct, guide, control and assist spectators during specified activities and as set out in this certificate and the associated documentation listed in Appendix 3.
12. The Holder shall provide first-aid and medical staff, equipment, facilities and accommodation as set out in this certificate and the associated documentation listed in Appendix 3.
13. The Holder shall ensure that all buildings and structures, including means of ingress and egress, and all installations, including electrical, mechanical and heating, referred to in this Certificate are at all relevant times maintained unobstructed in good repair and in such condition as to fulfil safely their required functions. The Holder shall also control the use of such buildings, structures and installations in such a manner that spectators are not put at risk.
14. The Holder shall take all reasonable precautions to prevent the outbreak and spread of fire, shall take whatever measures that are reasonably practicable to ensure the safety of spectators should fire break out; shall maintain equipment and train staff to deal with an outbreak of fire, and shall comply with the requirements set out in this certificate and the associated documentation listed in Appendix 3.
15. The Holder shall carry out the inspections and testing detailed in Appendix 4 at the frequency indicated, or such shorter period as may be necessary to ensure the reasonable safety of spectators, and the results of the inspections and testing shall be recorded.
16. The Holder shall keep the records specified in Appendix 5, and those records shall be available for inspection by the Council's authorised officer's at all reasonable times.

17. The Holder shall obtain and submit to the Council the Certificates specified in Appendix 5.
18. The Holder shall appoint a person to be responsible for safety policy and its implementation.
19. The holder shall appoint a Safety Officer who shall be of sufficient competence, status and authority to take responsibility for safety at the sports ground and be able to authorise and supervise safety measures. The Safety Officer and Deputy Safety Officer(s) shall have, or be working towards, a level 4 spectator safety qualification. The Holder shall ensure that the nominated person is accountable to the most Senior Management or the Board of Directors to whom he/she will have direct access on safety matters. The Holder shall set out in writing the duties of the Safety Officer and the functions of his/her post, and a copy of the job description shall be kept with this General Safety Certificate.
20. The Holder shall nominate a Safety Officer and Deputy Officer one of whom shall be in charge of the sports ground during the whole time it is in use for any specified activities within Appendix 1. The nominations shall be made to the Council in writing.
21. The Holder may nominate a replacement Safety Officer who shall be a duly authorised officer of Torquay United Football Club PLC or nominate a replacement Deputy Safety Officer. The nominations shall be made to the Council in writing.
22. Unless there is a nominated Safety Officer present, whose appointment has been notified to the Council, the capacity of the sports ground will be zero.
23. No alteration or addition shall be made to the sports ground or its structures or installations without the prior written consent, provided by the Environmental Health Manager (Commercial). Execution of any work for which consent has been granted shall be carried out to the satisfaction of the Council.
24. Written notice, as provided for in this Certificate, shall be given to the Council of any proposed alteration or addition, and such notice shall be accompanied by two sets of:
 - (a) drawings at an appropriate scale; and
 - (b) such other drawings and calculations as are necessary to give full details, or are further required by the Council.
25. This Certificate is issued without prejudice to other legislation controlling the construction or use of sports grounds or buildings or otherwise affecting the Holder and does not invalidate any statutory obligation upon the Holder. The specific requirements of this certificate shall not be regarded as the limit of the obligation placed on the Holder to take all necessary precautions for the reasonable safety of spectators admitted to the sports ground.
26. The Holder shall have prepared and kept up to date plans showing the layout of the sports ground, buildings, equipment, and all details considered necessary by the Council in connection with the Safety Certificate and shall upon request supply the Council with such.
27. The previous Certificate effective from 1st October 2015 is replaced by this Certificate with effect from 25th April 2018. This Certificate will be reviewed by the Council annually.

SIGNED:



Steve Cox

Environmental Health Manager (Commercial)
Community Safety
Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR.

The Officer appointed for this purpose

APPENDIX 1

SPECIFIED ACTIVITIES

ACTIVITIES COVERED BY THE CERTIFICATE

The activities covered by this certificate are as follows:-

Association Football matches
American Football Matches
Cricket Matches
Sporting Competitions

APPENDIX 2

PERMITTED NUMBERS OF SPECTATORS

The maximum number of spectators that may be admitted to each part of the sports ground at any one time shall be restricted to:-

LOCATION	Number of Spectators	
	Seated	Standing
BY LOCATION:		
FAMILY STAND (Ellacombe End)	1256	-
POPULAR SIDE TERRACE (Marnham Road)	-	2058
AWAY SUPPORTERS END (Warbro Road)*	-	1050
BRISTOW'S BENCH (School side)	1736	-
DIRECTORS (in Family Stand)	42	-
WHEELCHAIR (11 Family Stand; 18 Bristow's Bench)	29	-
WHEELCHAIR CARER (11 Family Stand; 18 Bristow's Bench)	29	-
	3092	3108
TOTAL CAPACITY: 6200		
BY SEGREGATION:		
POPULAR SIDE STAND (Home)	-	2058
FAMILY STAND (Home)	1256	-
AWAY TERRACE (Away)*	-	1050
BRISTOW'S BENCH (Home and Away)	1736	-
DIRECTORS	42	-
WHEELCHAIR SPACES (Home and Away)	29	-
WHEELCHAIR CARER (Home and Away)	29	-
	3092	3108
TOTAL CAPACITY: 6200		
* Away Terrace operates at an agreed S Factor 0.85		

APPENDIX 3

Drawings, Policies, Procedures and other documentation

The Football club have a responsibility under this certificate to keep under review the drawings, policies, procedures and other documentation listed in this appendix on at least an annual basis.

Family Tree of responsibilities (April 2018)
Spectator Safety Policy (June 17)
Ticketing and Segregation Policy (June 17)
Stewarding Plan (June 2017)
Safety Officer Key Competencies (undated)
Contingency Plan (April 2018)
Flare and Fireworks Policy (June 2017)
Capacity Calculations & Intro (July 2016 & June 2017)
Medical Plan (March 2018)
Fire Safety Plan (June 2017)
Fire Safety Risk Assessments (September 17)
Traffic Management Plan (June 17)
Plans for Family stand, Popside & Away Terrace (2011)
Plan of Bristow's Bench (2013)

APPENDIX 4

BRIEFING, TESTING AND INSPECTION BY THE HOLDER

1 Introduction

1.1 The following training sessions, tests and inspections shall be carried out by the Holder and records kept as specified. Any defect found as a result of those tests and inspections or otherwise shall be recorded in the Maintenance Schedule which shall also record when the defect is discovered and when remedied.

1.2 All defects and deficiencies shall be reported to the Safety Officer as soon as is reasonably possible.

1.3 In this schedule, a 'competent person' in relation to the testing and certification of electrical systems and installations shall be one of the following:-

- a corporate member of the Institution of Electrical Engineers
- a contractor currently enrolled with the National Inspection Council for Electrical Installation Contracting or Electrical Contractors' Association;
- a suitably qualified representative of the Electrical Supply Authority.

1.4 In this schedule, a 'competent person' in relation to the testing and certification of structural elements shall be one of the following, with the appropriate skills and experience :-

- a Chartered Structural Engineer
- a Chartered Surveyor (Building Surveying Division)
- a Chartered Civil Engineer
- or another similarly qualified person.

2 Every Activity

2.1 Before the start of each specified activity, the Holder shall:-

- (a) inspect the general condition and state of maintenance of the sports ground, paying particular attention to the condition of each terrace, stairway, exit route, access route and directional sign;
- (b) inspect all gangways, entry, exit and access routes to ensure freedom from obstructions and trip hazards; that surfaces are not slippery and to ensure that they are capable of being used to their full capacity;
- (c) examine each crush barrier and balustrade for corrosion, deformation or any other visible weakness; ensure all structures are free from damage, corrosion or deformation which might cause a potential danger to the public; test exit doors and gates to ensure that they are easily and fully openable whether manually or electronically operated;

- (d) remove and dispose of all potential missiles, rubbish and combustible waste and clear each exit, stairway, exit route, boiler room, electrical intake room, void, lift lobby and all areas to which the public have access, including the means of access for emergency vehicles; of goods, litter, combustible or flammable materials, unauthorised products or other obstruction or hazard;
- (e) examine all exit doors and gates (including those in perimeter or radial fences) whether manually or electronically operated and ensure that the equipment for cutting perimeter fences in an emergency (if appropriate), is in place;
- (f) inspect all voids beneath wooden stands, all kitchens and food preparation areas and all other areas particularly vulnerable to fire for combustible materials or other hazards, and ensure that hazardous materials are removed, or safely stored, well away from public areas;
- (g) ensure that the required fire fighting equipment is in position and available;
- (h) inspect first aid rooms and the equipment and supplies held there and ensure that the required medical and first-aid personnel are present and at their posts and have been properly briefed;
- (i) ensure that television and outside broadcast equipment, including cables, are located in the approved position;
- (j) ensure containers used to store combustible waste or litter are secure;
- (k) ensure that areas to which public access is prohibited are properly locked or sealed off;
- (l) ensure that directional signs are in place and, where appropriate, illuminated;
- (m) ensure the integrity of any demountable structures after their assembly; and
- (n) ensure that media activities do not interfere with, or negate, the normal safety operation of the sports ground, and do not hamper the safety, comfort or viewing standards of spectators.

In each case, if problems are identified, the Holder shall take appropriate remedial action before the public is allowed access to the affected area. The results of the inspections and checks shall be recorded in a log book or similar.

2.2 Each generator and associated engine shall be tested in accordance with the manufacturer's instructions by a competent person (including an electrician on the ground staff) not more than 48 hours prior to a specified activity. It should include a simulated mains failure test with the generator taking up its prescribed load within 5 seconds. The results of such tests shall be recorded in a log book or similar.

2.3 The automatic fire detection and fire warning systems (including the repeater panel in the Control Room), shall be tested in accordance with the method laid down in BS5839 : Part 1 (paragraph 29.2.4); the stewards radio systems, emergency telephones, public address system and back-up loud hailer, CCTV system, video or electronic information boards, emergency lighting systems and temporary television camera platforms and gantries and other media installation, shall all be

tested (including a test from the secondary power supply) and inspected at least 24 hours and not more than 48 hours prior to a specified activity and the result recorded in the log book or similar.

- 2.4 The turnstiles and metering or entry monitoring systems (including electronic monitoring systems), shall be tested before each specified activity and the results recorded in a log book or similar.
- 2.5 Stewards shall be briefed on their general and emergency duties.
- 2.6 The Holder shall liaise with the Police and the Fire Service.
- 2.7 The Holder shall liaise with the Chief Ambulance Officer regarding appropriate ambulance provision.
- 2.8 The Holder shall ensure that First Aid equipment and materials are maintained at the required level, according to Guidance.
- 2.9 During each specified activity, the Holder shall:-
 - (a) ensure that litter and waste are not allowed to accumulate, and are removed to secure containers whenever possible;
 - (b) ensure that materials are not allowed to accumulate or be stored in circulation, exit or escape routes; and
 - (c) ensure that all aisles, exits, emergency exits and escape routes are kept clear.
- 2.10 After each specified activity, the Holder shall :-
 - (a) carry out a general visual inspection of the Sports Ground for signs of damage or deformation which might create a potential danger to the public, with particular attention to the condition of seats, terraces, viewing slopes, barriers and stairways;
 - (b) ensure that combustible waste and litter are cleared (particularly from voids) and either removed or stored in secure containers;
 - (c) participate with the ambulance officers and first-aiders in a de-briefing and record any comments and follow up action;
 - (d) ensure that any outstanding matters of concern are recorded and arrangements made for remedial action before the next specified activity; and
 - (e) liaise with the Police Service and/or crowd control personnel to gain full benefit from any de-briefing about crowd control.

3 **Every Month**

- 3.1 All hose reels shall be tested once a month and the results entered in a log book or similar.
- 3.2 Monthly inspections of extinguishers, spare gas cartridges and replacement charges shall be carried out to ensure that extinguishers are in their correct positions and

have not been discharged or suffered a pressure loss or damage. The results of the inspections shall be entered in a log book or similar.

- 3.3 Each generator and associated engine used to provide alternative supplies shall be tested by a competent person. The generator shall be started under simulated mains failure and tested on **full load** for not less than one hour. The results of the tests shall be recorded in a log book or similar.

4 **Every Six Months**

- 4.1 Any passenger lift installation shall be maintained and inspected at least once every six months by a competent lift engineer, and a certificate from the lift insurance company to the effect that the whole installation is in safe and efficient working order, shall be submitted to the Council at least once every 12 months.
- 4.2 The manual electric fire alarm and automatic fire detection equipment shall be tested by a competent person and a certificate confirming that they are in a satisfactory condition shall be submitted to the Council at least once in every 12 months.
- 4.3 All fire fighting equipment shall be maintained and overhauled in accordance with BS.5274, BS.5306: Parts 1 and 3, BS.5423 and BS.6575 as appropriate by a recognised person or company of fire engineers and a record kept. An inspection and maintenance certificate in respect of all fire fighting equipment at the sports ground shall be submitted to the Council once in every 12 months.

NOTE: The British Approvals for Fire Equipment operates a scheme of registration of companies to carry out maintenance of fire extinguishers under contract. The scheme is run by the British Standards Institution (BSI Quality Assurance) through its "Registered Firms" Scheme.

5 **Every Year**

- 5.1 An examination of the boiler, calorifier, and all safety devices shall be carried out by a boiler insurance company and a certificate confirming that they are in a safe condition shall be submitted to the Council at least once every 12 months.
- 5.2 The escape lighting engine, generator and control gear shall be tested by a competent person, and a certificate to the effect that they are in efficient working order shall be submitted to the Council at least once in every 12 months.
- 5.3 The emergency telephone system, CCTV and public address system shall be tested by a competent person and a certificate confirming that they are in a satisfactory condition shall be submitted to the Council at least once in every 12 months.
- 5.4 An evacuation training session shall be carried out every 12 months the details recorded in a log book or similar.
- 5.5 Inspections shall be made of the sports ground, including crush barriers, boundary walls, fences, gates and including all buildings, structures, components and installations, by a competent person as set out in Section F.5.7, or other similarly qualified professional, to ascertain their strength, stability and state of maintenance. A certificate of inspection shall be submitted to the Council at intervals not exceeding 12 months.
- 5.6 All barriers (including crush barriers, handrails and other structural crowd control

elements) shall be subject to an annual written risk assessment, a copy of which, shall be forwarded to the Council. Every barrier identified by the risk assessment as a potential risk shall be tested immediately as set out in Appendix 7. A certificate of testing shall be submitted to the Council. The certificate shall list and identify the items to which it refers and confirm that they are in such condition as to perform safely their required functions from the date of the certificate. The risk assessment and testing shall be carried out, and the certificate signed, by one of the following with appropriate skills and experience:-

- a Chartered Structural Engineer;
- a Chartered Surveyor (Building Surveying Division); or
- a Chartered Civil Engineer.

- 5.7 The electrical installations, shall be inspected and tested and a periodic inspection report, in the form prescribed in Guidance Note 3 to the IEE Wiring Regulations, shall be submitted to the Council at least once in every 12 months unless the previous certificate specified a shorter period, and not later than 3 months before the expiry date of the current certificate. The certificate shall confirm that the installation is in a safe working condition and shall be signed by a competent person.
- 5.8 The lightning protection system shall be tested by a competent person and a certificate confirming that it is in a satisfactory condition shall be submitted to the Council at least once in every 12 months.
- 5.9 Where crush barriers and handrails fail to meet these test conditions they shall be replaced or strengthened.
- 5.10 An inspection and 3 hour full load test of the escape lighting batteries shall be carried out by a competent person. A certificate with the test results shall be submitted to the Council.

Where self-contained battery operated escape luminaires are installed, the certificate shall confirm that each luminaire has been energised from its battery for 3 hours.

APPENDIX 5

RECORDS AND CERTIFICATES

1.0 Records to be Kept by the Holder

1.1 The Holder shall keep, separately, for a minimum period of six years, the following records which shall be made available for inspection by the Council's authorised officers or representatives of the Sports Ground Safety Authority at all reasonable times. (The Holder shall be responsible for the collation of the information required for the records from the relevant organisation.) Each record shall specify the name, status and qualifications of any person carrying out a test, inspection or remedial work:-

- (a) a record of the number of spectators admitted to the sports ground for a specified activity, and to each part of the sports ground referred to in Appendix 2;
- (b) a record of any accident or incident which causes injury, other than a playing injury, which is brought to the notice of the Holder and which occurs whilst the sports ground is in use for a specified activity;
- (c) a record of the names of stewards on duty at each event and the positions allocated to them within the sports ground;
- (d) a record of the names of stewards and the training received;
- (e) a record of details, including attendance, of each training session and pre-match briefing given to staff and Stewards;
- (f) a record of the numbers and posts of all first-aiders present on each occasion as specified and the attendance of the crowd doctor;
- (g) a record of each exercise;
- (h) a record of tests of emergency telephones, fire alarms and automatic fire detectors and public address system as specified in Appendix 4;
- (i) a record of tests of fire fighting equipment as specified in Appendix 4;
- (j) a record of tests of the escape lighting, generator and engine as specified in Appendix 4;
- (k) a record of tests of the turnstiles and electronic monitoring system as specified in Appendix 4;
- (l) a record of each inspection carried out at the sports ground to ensure compliance with Appendix 4;
- (m) a record in a Defects Log Book or similar of any defect relating to the safety of the sports ground, howsoever discovered, including a record of when such defect has been remedied;
- (n) a record of the certificates required to be submitted to the Council under 2.1.

below;

- (o) a record of all first-aid or medical treatment provided to spectators during or in connection with any specified activity;
- (p) a record of all fire alarms soundings whether or not activated by the automatic fire detector system;
- (q) a record of all substantial maintenance work and improvements relating to safety carried out at the sports ground;
- (r) a record of all pre-event inspections as specified in Appendix 4;
- (s) a record of any non-routine opening of an exit door or gate; and
- (t) a record of any assumption of control by the Police.

1.2 The Holder shall ensure that all records are kept fully up to date in a tamper proof form. The records shall be kept together in the Safety Officer's room along with a copy of this certificate and its related documentation.

2.0 **Certificates To Be Submitted By The Holder To The Council**

2.1 The Holder shall submit the following certificates to the Council:-

- (a) an escape-lighting battery test report as specified in Appendix 4, once in every year before the start of the season;
- (b) a certificate of examination of boiler calorifiers etc., as specified in Appendix 4, once in every 12 months;
- (c) a certificate of inspection of escape lighting generator and engine as specified in Appendix 4, once in every 12 months;
- (d) a certificate of structural safety as specified in Appendix 4, once in every 12 months;
- (e) a certificate of satisfactory load testing as specified in Appendix 4, once in every 12 months;
- (f) a certificate of inspection of the manual electric fire alarms and automatic fire detection equipment as specified in Appendix 4, once in every 12 months;
- (g) a certificate of inspection of lifts as specified in Appendix 4 once in every 12 months;
- (h) a certificate of inspection for the public address installation once in every 12 months;

- (i) a certificate of inspection of the emergency telephone system once in every 12 months;
- (j) a certificate of inspection of all fire fighting equipment as specified in Appendix 4 at least once in every 12 months; and
- (k) a certificate of inspection of the electrical installation as specified in Section Appendix 4, at least once in every 12 months or five years as appropriate.
- (l) a certificate of inspection of the CCTV system as specified in Appendix 4 at least once every 12 months.
- (m) a certificate of inspection of the lightning conductor as specified in Appendix 4 at least once every 12 months; and
- (n) an independent design certificate for any temporary demountable structure prior to assembly at the sports ground.