Appendix 1

Supplementary Form

The Supplementary Form must be sent directly to the school and signed by a parish priest or minister if necessary. This will not be necessary if a copy of the Baptismal certificate is provided.

The School will collect and maintain personal information lawfully and fairly in accordance with the Data Protection Act 1998 and other relevant legislation. The School will only collect and use information confidentially for the following purposes: in order, to process an application for the admission of a new student to the school.

The School does not rent, lease or sell personal information to third parties. The only parties that this information may be disclosed to are that of the School’s staff or Children’s Services. The School may also need to disclose information if required to do so by law.

The School undertakes not to retain personal data for longer than is necessary to ensure compliance with the legislation, and any other statutory requirements.

# Supplementary Form for Admissions to Catholic Schools

To be completed for all children seeking admission to a Catholic school in Cornwall, Plymouth, Devon, Torbay, Dorset or Poole Local Education Authorities. (Please submit this form directly to the school to which you are applying together with your Common Application Form.)

## SECTION 1: This section should be completed for all applicants

Name of School to which you are applying: …………………………………………………………

Name of Child: ……………………………………………… Date of Birth: ………………………

Does your child have a brother or sister currently in the school?

Yes/No (please circle)

If ‘Yes’, please give her/his name and current class.

Name: ……………………………………………………..… Class: ………………

N.B. Please consider the following sections in order. Once you have been able to answer ‘yes’ to a section (with the appropriate evidence or signature) there is no need to complete the rest of the form. Simply sign the declaration at the end of this sheet and deliver it to the school you have named above.

### *SECTION 2*

Is your child a baptised Catholic? Yes / No (please circle)

If ’Yes’, please attach a copy of her/his baptismal certificate to this form or ask an appropriate Catholic priest to sign the statement below.

***‘I confirm that the child named on this form is a baptised Catholic.’***

Name of Priest: …………………………………………… Parish: ……………………….…………

Signature: …………………………………………………..…… Date: …………………….……………..

## SECTION 3

Is your child currently enrolled on a Catholic baptismal preparation programme? Yes / No (please circle)

If ’Yes’, please ask an appropriate Catholic priest to sign the statement below.

***‘I confirm that the child named on this form is enrolled on a Catholic baptismal preparation programme.’***

Name of Priest: ……………………………………………Parish: ………………….…………………...….

Signature: ………………………………………… Date: ………………………………………

## SECTION 4

Is at least one of this child’s parents or guardians a baptised Catholic?

Yes / No (please circle)

If ’Yes’, please ask an appropriate Catholic priest to sign the statement below or attach a copy of the baptism certificate.

***‘I confirm that at least one of the parents of the child named on this form is a baptised Catholic.’***

Name of Priest: …………………………………………… Parish: ……………………….…………

Signature: …………………………………………………..…… Date: …………………………………

## SECTION 5

Is this child a member of a Christian church/denomination other than Catholic? Yes / No (please circle)

If ’Yes’, please ask an appropriate minister of religion to sign the statement below or attach a copy of your child’s baptism certificate.

***‘I confirm that the child named on this form is a member of our church/denomination.’***

Name of Minister: ……………………………………………..… Title: …………………………

Church and location: ………………………………………………………………………………

Signature: ……………………………………………………… Date: ……………………

## SECTION 6

Is this child a member of a faith community other than Christian? Yes / No (please circle)

If ’Yes’, please ask an appropriate minister of religion to sign the statement below.

***‘I confirm that the child named on this form is a member of our faith community.’***

Name of Minister: …………………………………………… Title/Ministry: …………………….…

Faith and local centre of worship: …………………………………………………………………………………….…….

Signature: ………………………………………………………… Date: ………………………………

## SECTION 7

If you have ***not*** been able to answer ‘yes’ to any of sections 2-6 above, please consider whether the statement below applies to you. If so, please sign in the space below it. Please note, it is not essential to sign your agreement with this statement. Those whose parents do not feel able to sign will still be admitted to the school if there are places available.

**‘This child is not a member of any particular denomination or faith tradition but, as parents/guardians, I/we wish our child to receive their schooling within a Catholic Christian setting.**

Signature of Parent/Guardian: …………………………………………………………………………………………….

## SECTION 8

We/I have /have had another sibling (‘children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.’) attend this school Name of sibling: …………………………. date of birth: ……………………

Signature of headteacher to confirm sibling …………………………

***Final Declaration: to be completed for all applicants.***

‘I certify that, to the best of my knowledge, the information I have given in this form is accurate’

Name: …………………………….……...........................................................................

Signature: …………………………………….....

Address: ........................................................................................................................

.........................................................................................................................................

Daytime Telephone No: ....................................... Date: ………………....................