

Torbay Strategic Partnership

LSP Core Group Meeting

Wednesday 10th March 2004 – 1.30pm – 3.00pm

Torquay Police Station, South Street, Torquay

Minutes

Present:

Carl Langley (CL)	Devon and Cornwall Constabulary
Jo Trethewey (JT)	Torbay Council
Christine Jackson (CJ)	Torbay Primary Care Trust
Sue Chertion (SC)	Torbay Council
France Billinge (FB)	Torquay Council
Heather Maxwell (HM)	South Devon College
John Clamp (JC)	Herald Express
Carole Schneider (CS)	Torbay Voluntary Service
Peter Bushell (PB)	South Devon Chamber of Commerce
Mike Fox (MF)	Torbay Council
Barry Cole (BC)	Riviera International Conference Centre
Andrea Colborne (AC)	Deputy Leader of the Council
Chris Harris (CH)	Chair and Leader of the Council
Tim Whitehead (TW)	Torbay Development Agency
Peter Colclough (PC)	Torbay Primary Care Trust
Dominic Acland (DA)	Torbay Coast and Countryside Trust
Mel Broad (MB)	LSP Officer Group – Devon and Cornwall Constabulary
Bernard Page (BP)	LSP Officer Group – Torbay Council
Mandy Lowe (ML)	LSP Officer Group – Torbay Council
Simon Sherbersky (SS)	Torbay Council

1. Apologies

Paul Lucas
Fiona Tolley (Christine Jackson attending as representative)
Liam McGrath (Carl Langley now attending in Liam McGraths place)
Tony Smith (France Billinge attending as representative)

2. Minutes from the last meeting

The minutes from the last Core Group meeting on 4th February 2004 were taken as read and agreed.

3. Matters arising

There were no matters arising from the previous minutes.

4. Review on Progress

A Table of Outstanding Issues was circulated prior to the meeting with the Agenda. Theme Leaders were asked by CH to give a brief update on each Themes.
SS gave a Housing Theme update. He circulated copies of the Housing Theme Section for the final version of the Community Plan and the proposed Action Plan. The completed Comments Matrix is still to follow.

**Action: SS to complete and forward the Comments Matrix to ML.
(Secretary Note: Comments Matrix received)**

SS left the meeting.

MB gave a Community Safety Theme update. All tasks have been completed following meetings with Key Stakeholders from the Community Safety Partnership.

SC gave a Cultural Theme update. ML had received the Comments Matrix this morning. SC advised that the Cultural Theme was required to take on board changes since the consultation event undertaken for the Cultural Strategy. This had made the task a lot longer to complete. SC confirmed that the Cultural Section of the final Plan and the Action Plan would be forwarded to ML by 12th March.

**Action: SC/JC to complete and forward to ML by 11/03/04.
(Secretary Note: All documents now received)**

TW gave an Economy Theme update. He advised the group that ML had received the wording for the Economy Section and the Comments Matrix. He explained that producing the Action Plan (which is currently being worked on) was a difficult task because it will be delivered by the Torbay Development Agency who have not yet decided on their own strategy. TW was advised by MB that the Action Plan will be amended each year and suggested that it should include Actions, which are 90% certain to be approved and achieved.

PC gave a Health and Social Care update. ML confirmed that Fiona Tolley had completed and forwarded all tasks required.

HM gave a Learning Theme update. She advised that Comments Matrix had been forwarded to ML and that the Action Plan and Placing Learning in the Heart of our Community Section would be forwarded to ML by 12/03/04.

**Action: HM to forward outstanding documents to ML by 12/03/04.
(Secretary Note: ML received all items)**

It was agreed that acronyms could be used in the Action Plan and that a Glossary would be used at the end of each individual theme if acronyms are used.

DA gave an Environment Theme update. He explained that his Action Plan was in a different format from the other Themes and that he proposed/recommended that the Group adopts the format of the Environment Action Plan.

Long in-depth discussions took place about the format of the Action Plan. Meeting agreed that DA point was valid and that the action plan needed to be precise. However, in view of the timescales and the work that had already been completed by the other 6 themes. Therefore agreed that DA would change his Action Plan to reflect the previously agreed format and that the Core Group would review the format of the Action Plan in time for the amended version in 12 months time.

Action: DA to forward amended Action Plan, Environment Section of Plan and Comments Matrix to ML as soon as possible.

ML explained that all the information received from each individual theme leader will now be checked and merged into the full documents.

MB explained the timescales, particularly in view of sending the final version of the Community Plan to Plain English. It was agreed that the Action Plan would not be sent to Plain English.

The meeting discussed an additional Action Plan that had been submitted by JT, CS and DA. Long discussions then took place about the possibility of an 8th Theme within the Action Plan and an entry within the Community Plan amalgamating the 3 cross cutting themes – Yong People, Inclusion and Sustainability. After a lot of discussions by the Group it was finally agreed that there would be a new 8th Themes of Sustainable Communities – in which the Action Plan will include any Young People Actions that do not appear in any other Themes Action Plan.

CS, JT and DA agreed to work on the wording for the 8th Themes of the Plan and together produce an Action Plan.

Action: DA to forward required documents to ML as soon as possible.

5. Agree way forward

It was felt that this item was covered within the previous item.

6. Quality of Life Indicators

MF circulated a list of proposed Quality of Life Indicators that had been put together and explained the reasons behind the indicators. He asked for the Group to have a look at the indicators and feedback comments to him before the Quality of Life Indicators Meeting taking place on 11th March 2004. MB suggested that the Indicators could be mentioned in the Community Plan and then readers could request the information or be directed to the web site where the Indicators would be published.

More discussion would take place at the Quality of Life Indicator meeting arranged for 11th March.

7. Any Other Business

Negative publicity in the Herald Express - MB raised the issue of comments made, in regards to the IML Consultation Events, by a reporter that had been printed in the Herald Express and asked the Core Group whether a response should be made. Discussion took place and it was agreed to ignore these comments.

8. Date of next meeting

To be set at the next Full LSP Meeting.

Next Full LSP Meeting on Wednesday 31st March 2004 at 4.30pm in the Boardroom, Town Hall, Torquay.

Meeting Closed.