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Item 3 - Youth Homelessness Prevention Protocol

Decisions to be made by strategy group

- Ratification and acceptance of report as accurate
- Acceptance of each recommendation and agreement on how, who and by when

Recommendation	Accepted	Implement how	Implement who	Implement when
<i>1: Young people who have been supported through the protocol should be asked about their experience. This information should feed into any required changes to both protocol and service delivery.</i>	Yes	<ul style="list-style-type: none"> • Providers with QUEST or User led organisation • NA/SC have some Data on this • SBe to provide Exit data • Contract Specifications 	SB	September 2011
<i>2: All services are re-procured as two contracts; one to encompass all youth homelessness provision and the other for emergency accommodation (as part of a wider tender for all emergency temporary accommodation provision with the service for 16-17's a discrete element). This should result in savings through economy of scale. Savings can be offered back to the Local Authority to support achievement of savings target and / or for reinvestment into areas identified in this report and further findings into gaps in provision.</i>	Yes	<ul style="list-style-type: none"> • Through Contract Specification Development Group • Method Statements in line with delivery model 	SB	September 2011
<i>3: One data system is developed to provide operational staff with a tool to monitor interventions and outcomes for individual clients. Data trends and exceptions should be reported to the strategy group. Data should be cross</i>	No	<ul style="list-style-type: none"> • Agreed potential duplication of individual agency case management systems • BT to identify risks of not doing this 	BT (Supporting People Service)	September 2011

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<i>referenced with service performance data. The data system should either mirror or inform homeless and initial assessment process to avoid duplication and speed up process.</i>			Development Officer)	
4: <i>Further work is undertaken with families and young people about homelessness prevention to reduce number approaching in crisis situation using findings from the locality working pilot.</i>	Yes	<ul style="list-style-type: none"> Contract Specification and Locality Working 	SB/GR	January 2012
5: <i>Investigation is undertaken into what could have been done to reduce the number of young people requiring an initial assessment in terms of statutory intervention. Investigation should include families' previous engagement with services and feedback from the young person/family on their experience of getting advice early. Findings should be used to influence interventions from Children's Services via a Common Assessment Framework (CAF) referral, i.e. for Family Intervention Project, FGC, targeted youth support.</i>	Yes	<ul style="list-style-type: none"> Link to historical evidence from the Hostel Analyse clients in Emergency Accommodation why prevention did not work Establish how many clients have had a CAF Select two cases and map to a Childs Journey 	Youth Homelessness Prevention (YHP) Panel	September 2011
6: <i>Raise awareness of protocol with families and to professionals (promotion of protocol, potentially through a conference).</i>	Yes	<ul style="list-style-type: none"> Staff training Build into Youth Homelessness Prevention specification 	SB/ DH	January 2012
7: <i>Share positive outcomes with key partners from services within the protocol at strategy group meetings as part of service performance update.</i>	Yes	<ul style="list-style-type: none"> Standard Agenda Item – highlight report 	YHP Panel	September 2011 and on-going
8: <i>Panel members to receive training from partner organisations on referral process, criteria and activities this will trigger, i.e. to CAF and FGC. Process for notifying risk</i>	Yes	<ul style="list-style-type: none"> YHP Panel to organise training session for each other based on 20 minute 	YHP	January 2012

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<p><i>to external providers regarding lone working agreed and set up.</i></p>		<p>presentation informed by what people want to know</p>		
<p>9: <i>Strategy group to task member to liaise with FGC Team / Executive Head for Schools, Families and Communities on how to embed FGC in the early intervention process.</i></p>	<p>Yes</p>	<ul style="list-style-type: none"> • GR /SB to meet and work on this • £30,000 of Southwark Ruling Funds has gone into this need to Contract Manage this and obtain evidence of cases which have been referred. FGC need to be accountable to this Group. • RK will speak to RW about this 	<p>SB/GR</p>	<p>September 2011</p>
<p>10: <i>Guidance to be developed for expenditure and re-claim of prevention fund. Prevention fund to be identified as delivery model required from youth homelessness prevention service and therefore held by an organisation to distribute in accordance with guidance.</i></p>	<p>Yes</p>	<ul style="list-style-type: none"> • Provider should be responsible for this – include in YHP service spec • When money is given there should be expectation and attempt to re-claim 	<p>SB</p>	<p>September 2011</p>
<p>11: <i>Strategy group to identify where young parents fit in the protocol, including process where one parent is over 18.</i></p>	<p>Yes</p>	<ul style="list-style-type: none"> • If young parents present to housing and one parent is under 18 they come under the Southwark Ruling and should be signposted to Checkpoint • Child and parent have a right to assessment • Child in Need referral should be done for the child in line with thresholds • Include in protocol refresh 	<p>SB</p>	<p>No date given</p>

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<p>12: Strategy group to decide process for placements with kin and funding for this in liaison with Children's Services</p>	<p>Yes</p>	<ul style="list-style-type: none"> • Feedback has been that Young People do not want to be in Emergency Accommodation prefer extended family • Problem is payment for the preferred accommodation • Explore possibility of Private Fostering and Kinship Care 	<p>BT/ MT</p>	<p>On-going</p>
<p>13: Service specification for emergency accommodation to include; to be direct access, to meet needs of chaotic young people (potential solution is 2x 2 bedroom properties or revisit assessment unit idea), support should be available 24 hours, available across Torbay including Brixham, process for making intention to claim housing benefit (undertaken by Provider or Local Authority?), has clear service model (i.e. short term or option to become longer term placement).</p>	<p>Yes</p>	<ul style="list-style-type: none"> • Contract Specification to be very clear 	<p>BT</p>	<p>July 2011</p>
<p>14: Financial implications information to be standard on placement and recorded as undertaken.</p>	<p>Yes</p>	<ul style="list-style-type: none"> • Financial implications for the Family should be explained and this recorded by youth homelessness prevention service, include this into Contract Specifications 	<p>SB</p>	<p>September 2011</p>
<p>15: Pathway meetings are removed from protocol with the understanding partners will call a multi agency meeting as appropriate. New process included to identify lead professional role to coordinate the young person's journey and be key contact for young person; including collating all information from various assessments with the young person.</p>	<p>Yes</p>	<ul style="list-style-type: none"> • Updated protocol to include 	<p>SB</p>	<p>No date set</p>

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16: <i>Legal clarity sought on status of young person at placement; child in need or homeless young person? Training required for key partners to understand process and legal context.</i>	Yes	<ul style="list-style-type: none"> • Incorporate in Training Needs 	SBe/SC	January 2012
17: <i>Housing Options to undertake homeless application process to fully reflect need</i>	Yes	<ul style="list-style-type: none"> • Follow due process 	SC	On-going
18: <i>Review terms of reference of youth homelessness prevention panel, taking into consideration points from event outlined in appendix B.</i>	Yes	<ul style="list-style-type: none"> • Working group to revise and share with wider YHP group for sign off and agreement given back to strategy group 	SBe /KW/ BR /LT	October 2011
19: <i>Continue with identified good practice, notably; existence of protocol, age appropriate assessment, length of time to complete initial and core assessments (look at other authorities and see what they do)</i>	Yes	<ul style="list-style-type: none"> • Appropriate highlight reports given to strategy group as required 	All	On-going
20: <i>Develop an agreed process and include in protocol how children unaccompanied will be supported, including funding arrangements.</i>	Yes	<ul style="list-style-type: none"> • Include clear statement in protocol that unaccompanied under 18's should always be referred directly to Children's Services (the protocol should be over-ridden) 	SB	No date set
21: <i>Develop an agreed communication process and include in protocol for sharing information on 16 & 17 year olds of no fixed abode taken into Police custody.</i>	Yes	<ul style="list-style-type: none"> • No further action required • Recommendation from Serious Case Review in Manchester. • Procedures already in place would be referred to Checkpoint 	No action	N/A
22: <i>Develop an agreed communication and involvement process with CAMHS and other Tier 2 services locally for</i>	Yes	<ul style="list-style-type: none"> • Already have instant access to Tier 2 Services i.e. Counselling 	RP	Already started

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<p><i>all homeless 16 & 17 year olds including access pathway.</i></p>		<ul style="list-style-type: none"> • Transition work is already being done • Rosie Preston to attend Panel • Risk is if Checkpoint are not successful with Tender Bid or future security of Children's Services contracts 		
<p>23: Reinforce to all key partners the existing procedure that for all 16 & 17 year olds presenting as homeless the protocol should be followed.</p>	<p>Yes</p>	<ul style="list-style-type: none"> • Ongoing Communications 	<p>All</p>	<p>On-going</p>