

Tuesday, 23 December 2025

## **HARBOUR COMMITTEE**

A meeting of **Harbour Committee** will be held on

**Monday, 5 January 2026**

commencing at **5.30 pm**

The meeting will be held in the Banking Hall, Castle Circus entrance on the left corner of the Town Hall, Castle Circus, Torquay, TQ1 3DR

### **Members of the Committee**

Councillor Strang

Councillor Fox

Councillor Carter

Councillor Penny

Councillor Fellows

Councillor Twelves

### **External Advisors**

Mr Day

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## **A Healthy, Happy and Prosperous Torbay**

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**Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# HARBOUR COMMITTEE AGENDA

1. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (To Follow)  
To confirm as a correct record the Minutes of the meeting of the Committee held on 16 June 2025.
3. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
5. **Harbour Masters Safety and Management Report** (Pages 3 - 14)  
To note the Harbour Masters Safety and Management Report.
6. **Harbour Budget 2026/27 and Schedule of Fees and Charges** (Pages 15 - 54)  
To consider a report on Harbour Authority revenue budget and to set the level of fees and charges, for the forthcoming year.
7. **Port and Marine Facilities Safety Code Action Plan** (Pages 55 - 62)  
To note a report on an action plan, developed by the Harbour Authority to ensure that all findings can be addressed prior to the audit declaring compliance with the Port and Marine Facilities Safety Code.