

Minutes of the Executive

26th April 2005

-: Present :-

Councillor Harris (Chairman)

Councillors Carter, Charlwood, Jennings, Lomas and McHugh

(Also in attendance: Councillors Cope, Hytche and Turnbull)

672. Minutes. The Minutes of the meeting of the Executive held on 15th March 2005 were confirmed as a correct record and signed by the Leader of the Council.

673. Matters for Consideration. The Executive considered the following matters, full details of which (including the decisions of the Executive) are set out in the Record of Decisions in Appendix 1 to these Minutes.

673.1 Best Value Review of Support Services Phase 2(b).

673.2 Statement of Purpose for the Adoption Service.

673.3 Palace Theatre Refurbishment Proposal.

673.4 Lease with South Devon College for Accommodation for Torbay Professional Development Centre.

673.5 Acquisition of Vehicle for the Collection of Recycling Material.

673.6 Provision of Accommodation for Decriminalised Parking Enforcement and Torbay Care NHS Trust.

(Note: Prior to consideration of the item in Minutes 673.6 the press and public were formally excluded from the meeting on the grounds that the item involved the likely disclosure of exempt information as defined in paragraphs 8 and 9 of Part 1 of Schedule 12A of the Local Government Act 1972.)

Leader of the Council



APPENDIX 1

**to the Minutes of the meeting of the Executive
held on 25th April 2005**

RECORD OF DECISION

BEST VALUE REVIEW OF SUPPORT SERVICES PHASE 2(B)

Decision Taker

The Executive at its meeting held on 26th April 2005.

Decision

- (i) **That the Service Improvement Plans, as set out in Report OSB/4/05, be approved; and**
- (ii) **that the Service Improvement Plans be monitored by the Performance Boards.**

Reason for Decision

To respond to the recommendations of the Overview and Scrutiny Board.

Information

To conclude the Best Value Review of Support Services, the Support Services Review Panel requested each individual support service to prepare an options appraisal and to identify improvement actions in line with a Best Value toolkit for presentation to a Challenge Panel.

Report OSB/4/05 set out the conclusions of the Support Services Challenge Panel in respect of service improvements for the final two services included in the Support Services Best Value Review (Corporate Policy and Change Management and Facilities Management). Following the re-structure of the Council in 2004, the Challenge Panel requested Corporate Asset Management and Project Management to be included in the Review and Report OSB/4/05 also set out the Panel's findings in respect of these services.

Alternative options considered and rejected at the time of the decision

The recommendations of the Support Services Challenge Panel, as set out in Report OSB/4/05.

Is this a Key Decision? (Give reference number if applicable)

Yes – Reference Number 52/2004

Does the call-in procedure apply? (If no, please give reason)

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

29th April 2005

APPENDIX 1 (Continued)

Implementation

This decision will come into force and may be implemented on 10th May 2005 unless the call-in procedure is triggered (as set out in Standing Orders in relation to Overview and Scrutiny).

APPENDIX 1 (Continued)

RECORD OF DECISION

STATEMENT OF PURPOSE FOR THE ADOPTION SERVICE

Decision Taker

The Executive at its meeting held on 26th April 2005.

Decision

That the Statement of Purpose for Torbay's Adoption Service be approved.

Reason for Decision

To respond to the recommendation of the Children's Services Performance Board.

To meet the requirements of the National Minimum Standards for Local Authority Adoption Services in England and Wales and the Commission for Social Care Inspectorate.

Information

The Children's Services Performance Board considered the activity of the Torbay Adoption Service for the period April 2003 to September 2004. The Board also received the Service's Statement of Purpose which set out its aims, objectives, facilities and services as required by the National Minimum Standards for Local Authority Adoption Services in England and Wales. The Executive noted that the inspection of the service, conducted in July 2004 by the Commission for Social Care, had highlighted the requirement for the Service to produce a Statement of Purpose. Report OSB/6/05 set out the recommendations of the Board.

Alternative options considered and rejected at the time of the decision

Not to approve the Statement of Purpose for Torbay's Adoption Service.

Is this a Key Decision? (Give reference number if applicable)

No

Does the call-in procedure apply? (If no, please give reason)

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

29th April 2005

Implementation

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APPENDIX 1 (Continued)

RECORD OF DECISION

PALACE THEATRE REFURBISHMENT PROPOSAL

Decision Taker

The Executive at its meeting held on 26th April 2005.

Decision

- (i) That the recommendations of the Heritage Working Party in respect of the revised Palace Theatre refurbishment proposals (as set out in Report 89/2005) be approved;
- (ii) that the Capital and Revenue funding committed by the Council on 26th February 2004 be allocated for this revised proposal for the refurbishment of the Palace Theatre;
- (iii) that the Palace Theatre refurbishment programme commence in February 2006; and
- (iv) that all officers involved in the project be thanked for their work in producing the revised refurbishment proposals.

Reason for Decision

To respond to the recommendations of the Heritage Working Party to improve the sustainability of the Palace Theatre and ensure that it complies with the Disability Discrimination Act.

Information

Following the advice by the South West Heritage Lottery Fund for the Council to withdraw its bid for a £2.6 million scheme for the Palace Theatre, the Heritage Working Party requested that a smaller scheme be developed for the Theatre. Report 89/2005 set out a revised refurbishment proposal for the Palace Theatre as recommended by the Heritage Working Party. The revised scheme was based on the priorities identified by the Friends of Palace Theatre and the Council's Property Services.

Alternative options considered and rejected at the time of the decision

Not to proceed with the Palace Theatre refurbishment project.

To only undertake emergency repairs to the exterior of the building, electrical and fire alarm systems and to improve access to ensure compliance with the Disability Discrimination Act.

Is this a Key Decision? (Give reference number if applicable)

Yes – Reference Number X23/2005

Does the call-in procedure apply? (If no, please give reason)

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

29th April 2005

APPENDIX 1 (Continued)

Implementation

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APPENDIX 1 (Continued)

RECORD OF DECISION

LEASE WITH SOUTH DEVON COLLEGE FOR ACCOMMODATION FOR TORBAY PROFESSIONAL DEVELOPMENT CENTRE

Decision Taker

The Executive at its meeting held on 26th April 2005.

Decision

That the Director of Law and Support, in consultation with the Director of Finance, be authorised to agree terms and complete a lease for training facilities for Torbay Professional Development Centre with the South Devon College for a term not expected to exceed 15 years.

Reason for Decision

To continue to meet the professional development needs of school staff and to contribute towards the corporate provision of accommodation for training run by the Council.

Information

Appendix 1 to Report 90/2005 sought authority to agree a lease with South Devon College for the provision of replacement accommodation for the Torbay Professional Development Centre following the College's relocation to Long Road, Paignton.

Alternative options considered and rejected at the time of the decision

To identify alternative accommodation for the Torbay Professional Development Centre.

Is this a Key Decision? (Give reference number if applicable)

No

Does the call-in procedure apply? (If no, please give reason)

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

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Implementation

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APPENDIX 1 (Continued)

RECORD OF DECISION

ACQUISITION OF VEHICLE FOR THE COLLECTION OF RECYCLING MATERIAL

Decision Taker

The Executive at its meeting held on 26th April 2005.

Decision

That the Strategic Director (Environment), in consultation with the Executive Member (Environment), be authorised to accept the quotation for the supply of a vehicle for the collection of recycling material that is identified as being the most economically advantageous, as determined by the evaluation criteria detail within the contract documents.

Reason for Decision

To increase the level of the Council's recycling.

Information

Appendix 2 to Report 90/2005 sought authority for the acquisition of a vehicle for the collection of recycling material.

Alternative options considered and rejected at the time of the decision

To not acquire a vehicle for the collection of recycling material.

Is this a Key Decision? (Give reference number if applicable)

No

Does the call-in procedure apply? (If no, please give reason)

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

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Implementation

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APPENDIX 1 (Continued)

RECORD OF DECISION

PROVISION OF ACCOMMODATION FOR DECRIMINALISED PARKING ENFORCEMENT AND TORBAY CARE NHS TRUST

Decision Taker

The Executive at its meeting held on 26th April 2005.

Decision

- (i) That the Director of Law and Support, in consultation with the Director of Finance, be given authority to:-
 - (a) agree terms and complete an assignment of the Agreement for Lease of Unit 2 Riviera Park to the Primary Care Trust or a surrender of the Agreement for Lease of Unit 2, Riviera Park to the proposed landlord; and
 - (b) agree terms and enter into any required agreement with the proposed landlord of Unit 2, Riviera Park to enable the above assignment to proceed or surrender that agreement so that the landlord can lease Unit 2, Riviera Park direct to the Primary Care Trust; and
- (ii) That the Director of Law and Support, in consultation with the Director of Finance, be given authority to agree terms and complete a lease for Unit 3, Riviera Park, for a term of 20 years.

Reason for Decision

To resolve the accommodation needs of the proposed Torbay Care NHS Trust for its headquarters and office accommodation. To provide an alternative location for the Decriminalised Parking Enforcement Service at reduced cost with an earlier and more certain date of occupation.

Information

Report 91/2005 (exempt) set out details of an opportunity to provide accommodation for the proposed Torbay Care NHS Trust by assigning the Agreement to Lease of Unit 2, Riviera Park to the Primary Care Trust and acquire Unit 3, Riviera Park as an alternative and more suitable accommodation for the Decriminalised Parking Enforcement Service.

Alternative options considered and rejected at the time of the decision

To continue with the existing plan to relocate the Decriminalised Parking Enforcement Service to Unit 2, Riviera Park and the proposed Torbay Care NHS Trust to continue to search for accommodation elsewhere.

Is this a Key Decision? (Give reference number if applicable)

Yes – Reference Number X6/2005

Does the call-in procedure apply? (If no, please give reason)

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

APPENDIX 1 (Continued)

Published

29th April 2005

Implementation

This decision will come into force and may be implemented on 10th May 2005 unless the call-in procedure is triggered (as set out in Standing Orders in relation to Overview and Scrutiny).