

**Appendix 1 to Report TSP/5/11**

## Minutes of the Children's Trust Commissioning Board (Learning & Skills for the Future)

Held on 10 November 2010

**Present:**

|                |  |
|----------------|--|
| Carol Tozer    | Torbay Council   |
| Anna Tolchard  | Torbay Council   |
| Allison Grant  | Torbay Council   |
| Jo Tennant     | Devon & Cornwall Constabulary                                |
| Debbie Stark   | Torbay Care Trust  |
| Rose Sanders   | Community and Voluntary Action (representing Rebecca Pearse) |
| Heather Parker | South Devon Health Care NHS Trust (representing Liz Childs)  |

**Also present:** Sue Allen, Rebecca Harty (Torbay Care Trust), Councillor Baldrey, Steve Cox, Ian Knee, Amanda Coote (Torbay Council)

**103. Apologies for absence**

103.1 An apology for absence was received from Rebecca Pearse (Community and Voluntary Action – represented by Rose Sanders).

103.2 It was reported that Sharon Matson had recently changed post and that Debbie Stark would become vice-chairwoman from now on.

**104. Minutes**

104.1 The Minutes of the Children's Trust Commissioning Board meeting held on 29 September 2010 were confirmed as a correct record.

**105. Matters Arising from the Minutes**

105.1 The Board reviewed the actions arising from its last meeting, and received a detailed update on:

| <b>Action:</b>   | <b>By Whom:</b>                                | <b>By When:</b> |
|--|--|-----------------|
| Young Carers Memorandum of Understanding – it was questioned whether this document should be considered at a delivery board. | AG to raise with relevant Operational Board(s) | December 2010   |
| Proposals for alternative suitable premises for the PRU would be brought to the next meeting.                                | Richard Williams/Carol Tozer                   | 20 January 2011 |
| The Adoption Action Plan to be considered at the next meeting.   | TBC  | 20 January 2011 |

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| <p>Agenda items for next meeting of CTCB:</p> <ul style="list-style-type: none"> <li>• Corporate Parenting Group's Performance Report</li> <li>• Update on development of children's version of Pledge</li> <li>• Corporate Parenting Action Plan</li> <li>• Reorganisation and performance across health</li> </ul> | <p>Carol Tozer/Sarah Forsyth/Councillor Parrott/Sue Matthews/Allison Grant</p> | <p>20 January 2011</p> |
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**106. Transformation of Safeguarding: Children's Services Response to the Ofsted Announced Inspection of Safeguarding and Looked After Children's Services**

106.1 The Board received Report SCP/56/10 setting out Children's response to the Ofsted announced inspection of safeguarding and looked after children services. The report highlighted Ofsted's conclusions for Safeguarding and Looked after Children and quoted sections of the report. The Board noted that Children's Services had immediately revised their existing Action Plan in order to fully respond to all of the recommendations in the Inspection Report, which was set out at Appendix 2 to SCP/56/10.

106.2 Carol advised the Board that Elizabeth Raikes, Councillor Tolchard and herself had met with three officials from DfE to discuss the outcome of the inspection and the measures which the Council would be subject to. Carol explained that this statutory intervention ranged from being issued with a notice to improve to a dedicated intervention team working within the social care teams. It was expected that the Council would receive its notification within the next couple of weeks.

| <b>Action:</b>   | <b>By Whom:</b>          | <b>By When:</b> |
|--|--------------------------|-----------------|
| The recommendations set out in Report in Appendix 1 to SCP/56/10 were accepted.  | All members of the Board | November 2010   |
| The community and voluntary actions contained within the action plan to be strengthened.   | Sue Allan                | November 2010   |
| With regard to Objective 1, correspondence with John Clements and Sue Allan to be forwarded to Jo Tennant.                         | Sue Allan                | November 2010   |
| Jo Tennant to confirm with Sue Allan whether the Police were happy for their action plan to be built into the overall action plan. | Jo Tennant               | November 2010   |
| Government guidance on Children's Trusts to be sent to all members of the Board.   | Alli Grant               | November 2010   |

## 107. Review of Children's Trust Arrangements: Responses and Next Steps.

- 107.1 The Board received Report SCP/57/10 which explained that since the recent changes in Government, a number of changes to statutory partnership arrangements had happened. It was noted that the requirement to have a Children's Trust Board was to be removed as well as the duty to produce a children and young people's plan, together with the duty for schools to co-operate in Children's Trust arrangements. The Report set out the nine results of review questionnaire sent to 60 professionals, comprising members of Trust Boards and Partnership Forum.
- 107.2 The findings from this review would be put forward to the Torbay Strategic Partnership to enable them to plan for effective partnerships across Torbay and to make sure that partnership resources are targeted most effectively where they are needed.

| Action:  | By Whom:                         | By When:      |
|--|----------------------------------|---------------|
| Recommendations 3.1a - 3.1e, 3.1h and 3.1i contained in SCP/57/10 were endorsed.   | Alli Grant/Ian Knee              | November 2010 |
| The Making a Positive Contribution Operational Board to continue.  | Alli Grant/Ian Knee              | November 2010 |
| The Children's Partnership Forum to become a committee of the Overview and Scrutiny Board, reporting to the Children's Trust Board, accountable to the Torbay Strategic Partnership, and facilitated by Overview and Scrutiny Team.                        | Alli Grant/Kate Spencer/Ian Knee | November 2010 |
| Members of the Delivery Boards, the Overview and Scrutiny Co-ordinator and Chairman of the Partnership Forum to be sent a letter setting out the recommendations of the Children's Trust Board on the proposed hierarchy of Children's Trust Arrangements. | Alli Grant                       | November 2010 |
| The membership of any newly constituted Children's Trust Board to be amended by including the Cabinet Member for Children's Services and an additional voluntary representative.   | Alli Grant/Ian Knee              | November 2010 |
| The Children's Trust Constitution to be updated to reflect these changes   | Alli Grant                       |               |

## 108. Liberating the NHS: Achieving Equity and Excellence for Children.

- 108.1 The Board considered Report SCP/58/10 updating members of them on emerging Government vision. The Government document was part of a suite of documents

around potential changes to NHS and was intended to begin an ongoing dialogue on how to ensure high quality services for children and young people.

| <b>Action:</b>  | <b>By Whom:</b>            | <b>By When:</b> |
|---|----------------------------|-----------------|
| An update report to be presented to a future meeting of the Children's Trust Commissioning Board. | Debbie Stark/Sarah Forsyth | January 2011    |

## **109. Children's Trust Performance Report.**

109.1 The Board considered Report SCP/60/10 setting out performance management information relating to Children's Specialist Services activity for 2010/11 reporting year.

| <b>Action:</b>  | <b>By Whom:</b>   | <b>By When:</b>  |
|---|---|------------------|
| The Commissioning Board members have looked at the action plans in response to the inspection of safeguarding and children looked after and have challenged them and asked for clarification but they recognise the position that children's social care is in and would like to support them and asks that the Council supports them and recognise that extra resources will be needed to secure the capacity required. The Board will continue to monitor performance and expect action plans to drive improvements in performance. | Debbie Stark and Jo Tennant to raise at TSP on 11 November 2010 | 11 November 2010 |
| Partner agencies on the Board to identify approximately three to five high level priorities to assess progress and to be available at future Board meetings.  | All partner agencies  | January 2011     |
| Local data from the Police to be shared with Children's Services.   | Jo Tennant/Phillip Rig/Alli Grant                               | November 2010    |

## **110. Policy on the Protection of Children in relation to Tobacco Sales and other Restricted Goods.**

110.1 The Board received Report SCP/61/10 setting out the draft Policy on the Protection of Children in relation to Tobacco Sales and other age Restricted Goods which was due to be approved at the Cabinet meeting on 7 December 2010.

| <b>Action:</b>                       | <b>By Whom:</b> | <b>By When:</b> |
|--------------------------------------|-----------------|-----------------|
| The Board endorsed the draft Policy. | Steve Cox       | November 2010   |

## 111. Maternity Care and Newborn Self Assessment, Children and Young People with Physical and Learning Disabilities.

111.1 The Board considered Report SCP/62/10 updating them on the self assessment process against the standards set out for Maternity and Newborn Services and Children and Young People's health services by the Strategic Health Authority. The 2010 assessment of performance in meeting the requirements of 'Maternity Matters' and the 'National Service Framework for Children, Families and Maternity Services' identified 12 areas where the score was highlighted as red.

| Action:   | By Whom:   | By When:         |
|---|--|------------------|
| Under Children and Young People Therapies heading the wording be amended as follows:<br><br>Able to provide evidence of fully implementing the recommendations for Children and Young People in the Bercow review. It is important to note that National Communication Champion regarded Torbay's Every Child a Talker program (ECAT) was outstanding as measured by significant improvement in communication skills by young children. | Debbie Stark to raise at TSP on 11 November 2010 | 11 November 2010 |

## 112. Commissioning Short Breaks for Children and Young People with Physical and Learning Disabilities.

112.1 The Board considered Report SCP/63/10 providing an update on the work that had been undertaken over the past few months around the re-commissioning of short breaks services: residential overnight, day care and emergency for children with physical and learning disabilities in Torbay. It was noted that the Care Trust intended to embark on a procurement process for short breaks services over the next few months. The re-commissioning of these services would present an opportunity, for a range of agencies, in addition to health, to provide elements of the service.

| Action:   | By Whom:                    | By When:     |
|---|-----------------------------|--------------|
| A series of future proposals for commissioning short breaks for children and young people with physical and learning disabilities to be presented to a future meeting of the Board. | Rebecca Harty/Sarah Forsyth | January 2011 |

## 113. Date of Next Meeting

113.1 The next meeting was scheduled to take place on Thursday 20 January 2011 at 2.00 p.m.