

## Report 58/2011 - Harbour Committee Work Programme – 2011/2012

Meeting	Standing items to be considered	Type of Report
13 <sup>th</sup> June Torquay	<ul style="list-style-type: none"> <li>§ To elect a Chairman for the Municipal Year</li> <li>§ To appoint of Vice Chairman for the Municipal Year</li> <li>§ To review/note the Harbour Committee's Terms of Reference as per the Council's Constitution</li> <li>§ To appoint a Harbour Appointments Sub-Committee</li> <li>§ To appoint a Harbour Asset Review Working Party</li> <li>§ To appoint a Harbour Budget review working Party</li> <li>§ To consider the Budget Outturn for previous financial year</li> <li>§ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums</li> <li>§ To consider the quarterly Budget Monitoring Report</li> <li>§ To monitor the Performance of the Harbour &amp; Marine Services Business Unit (SPAR.Net)</li> <li>§ To approve an Audit Plan for the Tor Bay Harbour Authority Business Unit</li> <li>§ To approve the Tor Bay Harbour Enforcement and Prosecution Policy</li> </ul>	<ul style="list-style-type: none"> <li>Decision</li> <li>Decision</li> <li>To note</li> <li>Decision</li> <li>Decision</li> <li>Decision</li> <li>To note</li> <li>To note</li> <li>To note</li> <li>To note</li> <li>Decision</li> <li>Decision</li> </ul>
12 <sup>th</sup> September Brixham	<ul style="list-style-type: none"> <li>§ To review the Harbour Committee's Appointment of External Advisors (Appointments Sub-Committee)</li> <li>§ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums</li> <li>§ To review the Harbour Authority Business Risk Register</li> <li>§ To receive recommendations from the Harbour Asset Review Working Party</li> <li>§ To consider the quarterly Budget Monitoring Report</li> <li>§ To monitor the Performance of the Harbour &amp; Marine Services Business Unit (SPAR.Net)</li> <li>§ To consider the results of the Annual Harbour Users Survey</li> <li>§ To approve the Tor Bay Harbour Marine Environmental Policy</li> <li>§ To approve a Review of the Tor Bay Harbour Pilotage Directions</li> </ul>	<ul style="list-style-type: none"> <li>Decision</li> <li>To note</li> <li>Decision</li> <li>Decision</li> <li>To note</li> <li>To note</li> <li>To note</li> <li>Decision</li> <li>Decision</li> </ul>
5 <sup>th</sup> December Paignton	<ul style="list-style-type: none"> <li>§ To consider the Harbour and Marine Services Budget and Setting of Harbour Charges</li> <li>§ To consider the Annual Compliance Audit of the Port Marine Safety Code</li> <li>§ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums</li> <li>§ To consider the quarterly Budget Monitoring Report</li> <li>§ To monitor the Performance of the Harbour &amp; Marine Services Business Unit (SPAR.Net)</li> <li>§ Review of the powers conferred by national legislation and the appropriateness of local regulation</li> <li>§ To approve the Tor Bay Harbour policy statement for Local Port Services (LPS)</li> <li>§ To note the accounts of the Arts &amp; Crafts Market located on the Old Fish Market, Brixham</li> </ul>	<ul style="list-style-type: none"> <li>Decision</li> <li>Decision</li> <li>To note</li> <li>To note</li> <li>To note</li> <li>To note</li> <li>Decision</li> <li>To note</li> </ul>
5 <sup>th</sup> March Torquay	<ul style="list-style-type: none"> <li>§ To review the delegated powers of the Executive Head of Tor Bay Harbour Authority</li> <li>§ To agree the Tor Bay Harbour Authority Business Plan</li> <li>§ To review the Operational Moorings Policy</li> <li>§ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums</li> <li>§ To consider the quarterly Budget Monitoring Report</li> <li>§ To agree the Harbour Committee Work Programme</li> <li>§ To monitor the Performance of the Harbour &amp; Marine Services Business Unit (SPAR.Net)</li> <li>§ To review and approve the Tor Bay Harbour Asset Management Plan</li> </ul>	<ul style="list-style-type: none"> <li>Decision</li> <li>Decision</li> <li>Decision</li> <li>To note</li> <li>To note</li> <li>Decision</li> <li>To note</li> <li>Decision</li> </ul>

**NB** Reports on specific matters requiring a decision or to note will be added to this programme as and when required.  
Meeting venues are to be rotated between Brixham, Paignton and Torquay.