



Report No: **171/2010**

Public Agenda Item: **Yes**

Title: **Enforcement and Prosecution Policy**

Wards  
Affected: **All wards in Torbay**

To: **Harbour Committee**

On: **21<sup>st</sup> June 2010**

Key Decision: **No**

Change to  
Budget: **No**

Change to  
Policy  
Framework: **No**

Contact Officer: **Kevin Mowat**

☎ Telephone: **01803 292429**

✉ E.mail: **Kevin.Mowat@torbay.gov.uk**

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## **1. What we are trying to achieve and the impact on our customers**

- 1.1 Tor Bay Harbour Authority has an Enforcement and Prosecution Policy. The Harbour Committee is asked to review and endorse the Enforcement and Prosecution Policy. Our customers will benefit from a clear and concise Enforcement and Prosecution Policy that is regularly reviewed by the Harbour Committee

## **2. Recommendation(s) for decision**

- 2.1 **That the Enforcement and Prosecution Policy shown in Appendix 1 to this report is approved.**

## **3. Key points and reasons for recommendations**

- 3.1 Torbay Council, acting in its capacity as Tor Bay Harbour Authority, has the powers to make harbour Byelaws. The current Tor Bay Harbour Byelaws came into force in November 1994.
- 3.2 Byelaws empower harbour authorities to regulate activities for specific purposes, reflecting local circumstances and enabling business to be conducted efficiently and safely.
- 3.3 Occasionally marine incidents occur in harbours. Such incidents may involve death, serious injury, pollution and other undesirable outcomes and they may involve breaches of national or local laws. There may be the need on the part of the harbour authority to initiate enforcement action that may lead to prosecution

in their own right or through an agency of another authority such as the Police or the Maritime and Coastguard Agency.

- 3.4 It is therefore essential that Tor Bay Harbour Authority has a fit for purpose Enforcement and Prosecution Policy. Keeping such a policy under regular review reflects national best practice.

**For more detailed information on this proposal please refer to the supporting information attached.**

**Kevin Mowat  
Executive Head of Harbour and Marine Services  
Tor Bay Harbour Master**

## **Supporting information to Report 171/2010**

### **A1. Introduction and history**

- A1.1 On the 27<sup>th</sup> July 2004 the Harbour Panel approved the existing Enforcement and Prosecution Policy.
- A1.2 The Harbour Authority has statutory powers to regulate the conduct of vessels in the harbour's jurisdiction and to assist in managing the risks of marine operations. To these ends, enforcement action will sometimes be appropriate.
- A1.3 The Harbour Authority recognises that most harbour users want to comply with the law. Therefore, where it can, the Harbour Authority will help users to meet their legal obligations without unnecessary expense, while taking firm action – including prosecution where appropriate – against those who flout the law or act irresponsibly.
- A1.4 The purpose of any enforcement action is to protect the safety of residents, harbour users and visitors to Tor Bay Harbour. The Harbour Authority has the options of negotiation, education and persuasion and, where a criminal offence has occurred, of cautioning or prosecuting the offender.
- A1.5 The Enforcement and Prosecution Policy covers the following areas ;-
- Clear Standards & Consistency
  - Openness & Helpfulness
  - Targeting & Proportionality
  - Procedures, Appeals and Complaints against Harbour & Marine Services

### **A2. Risk assessment of preferred option**

#### **A2.1 Outline of significant key risks**

- A2.2 There are no key risks associated with taking this decision.
- A2.3 The adoption of a clearly stated Enforcement and Prosecution Policy will enhance the Council's reputation for transparency and accountability in respect of its delivery of Harbour and Marine Services.

#### **A2.4 Remaining risks**

- A2.5 There are no remaining risks.

### **A3 Other Options**

- A3.1 To take no action and continue using the existing Enforcement and Prosecution Policy without any further review.

### **A4 Summary of resource implications**

- A4.1 There are no resource implications.

**A5 What impact will there be on equalities, environmental sustainability and crime and disorder?**

A5.1 Adoption of a clearly stated Enforcement and Prosecution Policy should help our community to understand our approach to crime and disorder within the limits of the harbour. Furthermore it should reduce or eliminate any unlawful discrimination, direct or indirect, regarding enforcement and prosecution action undertaken by the harbour authority.

**A6 Consultation and Customer Focus**

A6.1 The Enforcement and Prosecution Policy is a well-established policy that has been available to the public, via the website, for many years. As the latest amendments are only of a clerical nature no further consultation has been undertaken.

**A7 Are there any implications for other Business Units?**

A7.1 This policy should have no impact on other Business Units.

**Appendices**

Appendix 1 Enforcement and Prosecution Policy – June 2010

**Documents available in members' rooms**

None

**Background Papers:**

The following documents/files were used to compile this report:

Minutes of the Harbour Panel Meeting – 27<sup>th</sup> July 2004  
Enforcement and Prosecution Policy – July 2004