

Harbour Committee Work Programme – 2009/2010

Meeting	Standing items to be considered	Type of Report
22 nd June Brixham	<ul style="list-style-type: none"> To elect a Chairman for the Municipal Year To appoint of Vice Chairman for the Municipal Year To review/note the Harbour Committee's Terms of Reference as per the Council's Constitution To appoint a Harbour Appointments Sub-Committee To appoint a Review of Harbour Assets Sub Committee To consider the Budget Outturn for previous financial year To consider the results of the Annual Harbour Users Survey To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums To consider the quarterly Budget Monitoring Report To monitor the Performance of the Harbour & Marine Services Business Unit (SPAR.Net) To note the Internal Audit Report of the Harbour & Marine Services Business Unit 	Decision Decision To note Decision Decision To note To note To note To note To note To note
14 th September Paignton	<ul style="list-style-type: none"> To review the Harbour Committee's Appointment of External Advisors (Appointments Sub-Committee) To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums To review the work of Harbour Assets Sub Committee To consider the quarterly Budget Monitoring Report To monitor the Performance of the Harbour & Marine Services Business Unit (SPAR.Net) 	Decision To note Decision To note To note
7 th December Torquay	<ul style="list-style-type: none"> To consider the Harbour and Marine Services Budget and Setting of Harbour Charges To consider the Annual Compliance Audit of the Port Marine Safety Code To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums To consider the quarterly Budget Monitoring Report To monitor the Performance of the Harbour & Marine Services Business Unit (SPAR.Net) 	Decision Decision To note To note To note
15 th March Brixham	<ul style="list-style-type: none"> To review the delegated powers of the Executive Head of Harbour and Marine Services (recommendations to Council) To agree the Harbour and Marine Services Business Plan To review the Operational Moorings Policy To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums To consider the quarterly Budget Monitoring Report To agree the Harbour Committee Work Programme To monitor the Performance of the Harbour & Marine Services Business Unit (SPAR.Net) 	Decision Decision Decision To note To note Decision To note

NB Reports on specific matters requiring a decision or to note will be added to this programme as and when required.
Meeting venues are to be rotated between Brixham, Paignton and Torquay.