

# Minutes of the Harbour Committee

16 June 2008

-: Present :-

Councillor Amil (Vice-Chairwoman)

Councillors Addis, Bent, Carter (C), Doggett, Ellery, Manning and Phillips

External Advisors – Colonel Chris Bedford, Mr William Butcher, Captain Bob Curtis, Mr Gordon Jennings and Mrs Heather Maxwell

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**92. Election of Chairman/woman for 2008/09 Municipal Year.** Consideration of this item was deferred until the meeting to be held on 8 September 2008 and Councillor Amil was appointed Chairwoman for this meeting only.

## Councillor Amil in the Chair

**93. Apology.** An apology for absence was received from Mrs Elaine Lambert (External Advisor to the Committee).

**94. Committee Membership.** It was reported that, in accordance with the wishes of the Conservative and Liberal Democrat Groups, the membership of the Committee had been amended for this meeting by including Councillors Doggett and Phillips instead of Councillors Faulkner (J) and Horne respectively.

**95. Election of Vice-Chairman/woman for the 2008/09 Municipal Year.** Councillor Amil was elected Vice-Chairwoman of the Committee for the 2008/09 Municipal Year.

**96. Minutes.** The Minutes of the meeting of the Committee held on 25 March 2008 were confirmed as a correct record and signed by the Vice Chairwoman.

**97. Urgent Items.** The Committee received a DVD presentation on the construction of the Town Dock in Torquay.

**98. Terms of Reference.** Members noted the Terms of Reference of the Committee as set out in Report 165/2008. The Committee were advised that representations could be

made to full Council should they wish to alter the terms of reference.

**99. Harbour Liaison Forum Minutes.** The Committee noted the minutes of the Torquay and Paignton Harbour Liaison Forum held on 3 June 2008 and the Brixham Harbour Liaison Forum held on 5 June 2008. (as set out in Report 166/2008).

**100. Marine Services Budget Monitoring 2008/2009.** The Committee received Report 167/2008 which identified the latest situation in relation to the Marine Services Budget. The Director of Marine Services summarised the Statement of Accounts. The Report also set out details of decisions taken or likely to be taken by the Director of Marine Services under his delegated powers, in relation to the Marine Services Budget. Members noted that due to the commencement of the new financial year, the information provided in the report only related to April and May 2008.

**Resolved:** that the contents of Report 76/2008 be noted.

**101. Marine Services Budget Outturn 2007/2008.** Members noted report 168/2008 which set out details of the Marine Services final expenditure and income figures against the budget targets for 2007/2008. The Director of Marine Services reported that although there was provision in the Budget Outturn figures for grants and concessions offered to local groups this had not been used in 2007/2008. Members queried whether the Brixham Parish Poll had caused any expenditure from the Harbour Accounts. The



Director of Marine Services confirmed that Brixham Town Council funded the Poll and that no costs had been incurred from the Harbour Account.

### 102. Harbour Asset Review Working Party.

The Committee received Report 169/2008 in connection with the establishment of a Harbour Asset Review Working Party. The Director of Marine Services advised Members that the Harbour Committee's Terms of Reference require that the Harbour Committee provide strategic direction in relation to those assets within Tor Bay Harbour and the harbour estate that are managed by Marine Services.

**Resolved:** that a Harbour Asset Review Working Party, comprising three members of the Harbour Committee (two Conservative Members (to comprise the Chairman and Vice Chairman of the Harbour Committee), one Liberal Democrat Member and two of the External Advisors to the Committee (Captain Bob Curtis and Mr Gordon Jennings)), be appointed with the following terms of reference:

- a) to review all assets within Tor Bay Harbour and the Harbour Estate;
- b) to establish how each asset is performing; and
- c) to identify any assets that are surplus.

### 103. Harbour Appointments Sub

**Committee.** The Committee considered re-establishing the Harbour Appointments Sub Committee. Members were advised that the sub-committee was formed in 2007 to consider applications for external advisors to the Harbour Committee and make recommendations to the Committee on suitable appointments to those positions.

**Resolved:** (i) that a Harbour Appointments Sub-Committee be re-appointed to comprise two members of the Conservative Group (Councillors Horne and Manning) and one member of the Liberal Democrat Group (Councillor Carter (C));

- (ii) that the terms of reference of the Harbour Appointments Sub-Committee be to consider applications for up to five external advisor positions on the Harbour Committee as and when vacancies arise; and recommend to the Harbour Committee the persons who should be appointed to those posts; and
- (iii) that the Sub-Committee determines a rolling programme for the tenure of external advisors so that they are of varied duration with at least one advisor retiring each year, after the initial two year period, and to recommend such a programme to the Harbour Committee.

**Resolved:** that a Harbour Appointments Sub Committee be established, comprising Councillors Carter (C), Horne and Manning, with the following terms of reference:

To consider the appointment external advisor positions on the Harbour Committee as and when vacancies arise.

And, in consultation with the Director of Marine Services, to determine a rolling programme for the appointments so that they are of varied durations with at least one advisor retiring each year, and to recommend such programme to the Harbour Committee.

### 104. Work Programme of the Harbour

**Committee.** The Committee noted Report 170/2008 which set out a proposed work programme for the Harbour Committee. The Director of Marine Services advised that the Work Programme had been prepared as a guide for Members and Officers and was a working document. Councillor Ellery thanked the Committee for amending the timing of future meetings of the Committee as this has better enabled those Councillors with full time employment to attend and participate in meetings.