

Harbour Committee Work Plan

| Meeting | Standing items to be considered |
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| June | <ul style="list-style-type: none"> ▪ To elect a Chairman for the Municipal Year ▪ To appoint of Vice Chairman for the Municipal Year ▪ To review/note terms of reference as determined by Council. ▪ To appoint a Harbour Appointments Sub-Committee. ▪ To appoint a Review of Assets Sub Committee. ▪ To consider the Budget Outturn for previous municipal year. ▪ To consider the results of the Harbour Users Survey for the previous municipal year. ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums. ▪ To consider the quarterly Budget Monitoring Report. |
| September | <ul style="list-style-type: none"> ▪ To review the Committee Membership (rolling programme for external advisors). ▪ To review the composition, format and governance of the Harbour Liaison Forums. ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums. ▪ To consider the quarterly Budget Monitoring Report |
| December | <ul style="list-style-type: none"> ▪ To consider the Marine Services Budget and Setting of Harbour Charges. ▪ To consider the Annual Compliance Audit of the Port Marine Safety Code. ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums ▪ To consider the quarterly Budget Monitoring Report |
| March | <ul style="list-style-type: none"> ▪ Review of Director of Marine Services delegated powers (recommendations to Council) ▪ Review of Business Plan ▪ Review of Moorings Policy ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums ▪ To consider the quarterly Budget Monitoring Report |