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19th March 2004

A meeting of the Executive will be held
on **Tuesday, 30th March 2004** commencing at **5.30 p.m.**
The meeting will be held at the Town Hall, Torquay

Members of the Committee

	Councillor Harris (Chairman)	
Councillor Charlwood	Councillor Colborne	Councillor Cope
Councillor James	Councillor McHugh	Councillor Stringer

The Executive Agenda

1. **Apologies for absence** including notifications of any changes to the membership of the Committee.
2. **Minutes**
To confirm as a correct record the Minutes of:
 - (a) the adjourned meeting of the Executive held on 25th February 2004; and Page 1
 - (b) the Executive meeting held on 4th March 2004. Page 4

**For information relating to this meeting or to request a copy in another
format or language please contact:**

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3. Declarations of Interest

- (a) To receive declarations of personal interests in respect of items on this agenda.

(Members and officers should indicate the nature of their personal interest and, having disclosed its existence, may remain in the meeting and speak (and, in the case of Members) vote) on the matter in question.)

- (b) To receive declarations of personal prejudicial in respect of items on this agenda.

(A Member or an officer with a personal interest also has a prejudicial interest in that matter if a member of the public (with knowledge of the relevant facts) would reasonably regard the interest as so significant that it is likely to influence their judgement of the public interest. Where a Member or an officer has a personal prejudicial interest he/she must leave the meeting during consideration of the item.)

4. Urgent Items

To consider any other items that the Chairman decides are urgent.

REPORTS FROM THE OVERVIEW AND SCRUTINY BOARD

5. Review of the Provision of Grants in Lieu of Rent

To consider Report OSB/5/04 on a review of the current policy for determining applications for grants to offset the rent of Council owned land.

circulated
separately

6. Review of Child Protection Services in Torbay

To consider Report OSB/6/04 setting out guidance for the roles and responsibilities of councillors as corporate parents.

circulated
separately

LAW AND FINANCE

7. Contracts etc. over £25,000

To consider Report F/29/04* on proposals that would involve the expenditure of sums in excess of £25,000.

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8. Location of Telecommunications Masts

To consider Report F/30/04* on the Council's policy for the location of telecommunications masts on land and buildings owned by the Council.

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TORBAY DEVELOPMENT AGENCY

9. **Arrangements for Licensing Passenger Carrying Pleasure Craft**
To consider Report TDA/4/04 on the Council's future arrangements for licensing passenger carrying pleasure craft operating in Tor Bay Harbour. Page 21

SOCIAL SERVICES

10. **Best Value Review of Services for Older People**
To consider Report SS/6/04 on the outcome of the Best Value review of services for older people. Page 27
Buff Page 9
11. **Community Equipment Services Contract**
To consider Report SS/7/04 on the award of the community equipment store contract. Page 31
Buff Page 14
12. **Partnership Agreement for Adult Mental Health and Learning Disability Services**
To consider Report SS/8/04 on the partnership agreement between Torbay Social Services and the Devon Partnership National Health Service Trust for the development of mental health and disability services. Page 35
Buff Page 17
13. **Social Services Care Management IT System Contract**
To consider Report SS/9/04 on the provision of a replacement Care Management IT System. Page 39

ENVIRONMENT SERVICES

14. **Cemeteries Working Party**
To consider Report Env/13/04 in relation to the setting up of a working party to deal with issues relating to the management of cemeteries and crematoria. Page 43
15. **Local Transport Plan: Capital Programme 2004-2005**
To consider Report Env/14/04 on the proposed capital programme for the Local Transport Plan for 2004-2005. Page 47
Buff Page 79
16. **Devon Structure Plan: Proposed Modifications**
To consider Report Env/12/04 in relation to the modification of the Devon Structure Plan 2001-2016. Page 52

- 17. Tweenaway Cross Junction, Paignton**
(Blatchcombe Ward)
 To consider Report Env/15/04 on a proposed improvement scheme at Tweenaway Cross. Page 57
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- 18. Torbay Streetscape Guidelines 2004-2007**
 To consider Report Env/16/04 on guidelines for best practice for environmental improvements to Torbay's streets. Page 63
- EDUCATION AND CULTURAL SERVICES**
- 19. Sure Start Implementation Plan 2004-2006**
 To consider Report LCS/14/04 on the Sure Start Implementation Plan for 2004-2006. Page 68
- (Draft Plan circulated separately - Members are requested to bring this draft Plan to the meeting)
- 20. Behaviour Support Plan**
 To consider Report LCS/9/04 on the Behaviour Support Plan to address priorities for inclusion in Torbay. Page 72
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- 21. Review of Special Educational Needs Provision**
 To consider Report LCS/10/04 on a proposal to review the Special Educational Needs provision in Torbay. Page 76
 Buff Page 158
- 22. Adult and Community Learning**
 To consider Report LCS/11/04 on the review of the delivery of adult and community learning in Torbay. To follow
- 23. Youth Service Operational Plan 2004-2005**
 To consider Report LCS/12/04 on the operational plan for the Torbay Youth Service for 2004-2005 and a change in the management of the Youth Service to a centrally managed service. Page 80
 Buff Page 165
- 24. School Admission Arrangements 2005-2006**
 To consider Report LCS/13/04 on the arrangements for school admissions to community and controlled schools and the co-ordinated admission scheme for primary and secondary schools. Page 84
 Buff Page 196
- 25. Home to School/College Transport**
 To consider Report LCS/15/04 on the current costs and implications of various possible policy changes in respect of travel to school and college. Page 90

***Exempt Information**

These Reports contain exempt annexes which have been circulated separately.

Consideration of these annexes may take place in the absence of the press and public on the grounds that exempt information (as defined by the Local Government (Access to Information) Act 1985) is likely to be disclosed.

Notes

1. The Reports included on this agenda contain recommendations. These are recommendations of officers, review panels or working parties only and are prepared for the guidance of the Committee in reaching its decision. The decision on each matter will be made by the Committee at the meeting.
2. Unless otherwise indicated the items on this agenda affect all wards within the Borough.
3. Members are asked to ensure that they sign the Attendance Register in accordance with Standing Order 21 in relation to Council and Committee meetings.