

Minutes of the Torbay Strategic Partnership

21st September 2005

Present:

Nick Bye	Councillor – Torbay Council
Stuart Lander	Devon and Cornwall Constabulary and Safer Communities Torbay
Christine Carter	Executive Member for Partnerships
Dominic Acland	Torbay Environment Forum
Julian Tuck	Torbay Housing Partnership (Interim Chairperson)
Fiona Tolley	Torbay Primary Care Trust
Carole Schneider	Torbay Voluntary Service

Also present:

Paul Lucas, Sue Lewis, Ian Knee, Andrew Spring, Tracy Brooks, Mike Fox, Sally Farley, Tracy Cabache, Corrinne Deeley, Andy Brogan, Richard Taylor and Margaret Dennison (Torbay Council) and Teresa Buckley (Secretary).

60. Apologies

- 60.1 Apologies for absence were received from Loretta McHugh (Executive Member for Children), Rebecca Laight (Cultural Partnership), Peter Bushell (Torbay Development Agency Ltd), Wendy John (Torbay Health and Social Care Partnership) and Peter Colclough (who was represented at the meeting by Fiona Tolley).

61. Minutes

- 61.1 The minutes of the meeting of the Partnership held on 20th July 2005 were confirmed as correct record and signed by the Chairman.
- 61.2 Arising from Minute 54.1, Members requested that the elected Mayor of Torbay be formally invited to become a Member of the Torbay Strategic Partnership and that the Constitution should be amended accordingly.

Action: Teresa Buckley to write to the elected Mayor of Torbay and update the Constitution.

62. Launch of New Community Plan 2007-2016 – Planning for the Autumn Conference

- 62.1 Members received a paper setting out proposals for the development of a revised Community Plan, which would run from 2007-2016. The proposals included a long-term plan setting out how the various stakeholders and community representatives would be involved in the development of the vision and themes for the new Community Plan. The paper also provided an initial programme and list of invitees to the Torbay Strategic Partnership's First Conference which would be held on 22nd November 2005.

This document can be made available in a range of languages, on tape, in Braille, large print and in other formats. For further information please contact the Secretary: Teresa Buckley (01803) 207013

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62.2 It was suggested that the time allocated, in the draft agenda for the conference, for the workshop session “securing a longer term vision” should be increased to 90 minutes. It was also felt that it would be helpful to circulate background information to invitees before the event to enable them to consider in advance some of the issues which they would be discussing at the conference. Members considered that the list of invitees should be extended to include all Councillors and representatives from equalities groups.

62.3 Members considered a briefing paper in relation to the development of Local Area Agreements (LAA). It was noted that one of the aims of a LAA is to streamline, simplify and integrate existing performance management arrangements. The outcomes and targets set out in the LAA will be the factors by which its success is measured. Torbay has a good opportunity to start early in the development of its LAA, alongside the development of the next Community Plan. This will produce a cohesive approach to delivering the vision for a better Torbay. Members were asked to consider the Partnership’s role in the development of the LAA.

- Agreed:**
- (i) the long-term plan for the development of the new Community Plan for 2007-2016 set out in Appendix A to the submitted paper was approved;
 - (ii) Members of the Partnership were requested to take appropriate steps to release the necessary resources to enable the long-term plan to be realised and ensure that appropriate representatives attend future meetings of the TSP;
 - (iii) the Officer support group was requested to develop a detailed project plan for each element of the proposals outlined in Appendix A of the submitted paper;
 - (iv) the Officers support group was requested to work with Torbay Council’s Consultation Research Team and the Public Health Team to agree key statistics and a programme for community consultation;
 - (v) the programme for the Torbay Strategic Partnership First Conference set out in Appendix C was approved subject to the timings being adjusted to allow 90 minutes for the workshop session “securing a longer term vision”;
 - (vi) the list of delegates for the conference outlined in Appendix D of the submitted paper was approved subject to the inclusion of all Councillors and appropriate equalities representatives, which would take the number of invitees up to approximately 200; and
 - (vii) a working group be established, with the TSP providing a lead role, to develop the LAA for Torbay.

Action: Carole Schneider to prepare a list of all relevant equalities groups who could be invited to the conference. Bernard Page to develop a revised programme and list of invitees to be circulated to members of the TSP for comment via email.

63. Local Development Framework – Sustainability Appraisal

63.1 The Partnership considered a paper in relation to the development of a Greenspace Strategy for Torbay. The Greenspace Strategy will become a Supplementary Planning Document within the Local Development Framework. A sustainability appraisal needs to be carried out on the report to identify potential environmental, social and economic impact on the proposals. Members were requested to give consideration to a Scoping Report which sets out the scope and timetable for appraisal of the Greenspace Strategy.

63.2 A copy of the Torbay Greenspace Strategy 2005-2016 public summary document was circulated at the meeting and members were requested to consider responding to the questions raised in this document on behalf of their organisations.

Agreed: Members were requested to respond on behalf of their organisations to the questions contained within the Scoping Report in relation to the Torbay Greenspace Strategy 2005-2016. Members' attention was drawn, in particular, to questions 1, 3, 5, 6, 9 and 13 and they were requested to respond direct to Jessica Madge by 7th October 2005.

64. Sustainable Communities Driver Group

64.1 Members received a paper setting out the draft terms of reference for the Sustainable Communities Driver Group. Members were asked to endorse the terms of reference.

Agreed: The terms of reference for the Sustainable Communities Driver Group, as set out in Appendix A to the submitted paper was approved by the Partnership subject to the inclusion of the Sustainability Co-ordinator in the proposed membership.

65. Action Taken Under Ten-Day Rule

65.1 On 15th August 2005 a paper was circulated to members of the Torbay Strategic Partnership, under the ten-day rule, seeking endorsement for the draft Consultation Code of Good Practice to be used as the basis for a three-month consultation exercise with statutory agencies and voluntary sector partners in Torbay. This was agreed on 26th August 2005 in accordance with the ten-day rule procedures. Any representations received through the consultation process will be considered by the Partnership in due course.

66. Dates of Future Meetings

66.1 The next meeting of the Partnership will be held on Thursday, 19th January 2006, commencing at 3.00 p.m. at the Town Hall, Torquay.

Action: Teresa Buckley to prepare a draft calendar of meetings up to March 2007 to be considered at the next meeting of the Partnership.